

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
February 8, 2023

SPECIAL & REGULAR BOARD MEETING MINUTES

1. CLOSED SESSION

A. **Closed Session pursuant to California Government Code Section 54957.6**

CONFERENCE WITH LABOR NEGOTIATORS

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith
Erik Hawk

Employee Organization: Western Council of Engineers

B. **Adjourn Closed Session to Open Board Meeting at 7 pm or as soon as possible after Closed Session.**

Nothing to report.

2. CALL TO ORDER

President Snyder called the meeting to order at 6:35 pm.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Members present:

Ackerman, Bruce
Benediktsson, Cathy
Bloom, Gail
Davis, Tamara
Deicke, Art
Gallian, Laurie
Harlem, Pamela
Hootkins, Susan

Kubota, Evan
McCaffery, Shaun
Patton, Morgan
Pigoni, Carol
Rich, Diana
Schulze, Ed
Witt, David
Snyder, Richard

Members absent:

Khush, Ranjiv
Rowland Jr., Herb

Open seats: Corte Madera, Cotati, Rohnert Park, Ross, Sausalito and one Sonoma County at Large.

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dana Shigley, Management Aide
Dawn Williams, Confidential Administrative Assistant
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

5. PUBLIC TIME

No public comment.

6. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. Resolution 2022/23-07: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361

C. MINUTES – Minutes for Special Board Meeting held on January 11, 2023.

D. JANUARY 2023 FINANCIAL REPORTS

It was M/S Trustee McCaffery/Trustee Davis to accept the Consent Calendar:

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Patton Trustee Pigoni, Trustee Rich, Trustee Schulze, Trustee Witt and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Khush and Trustee Rowland*

7. NEW BUSINESS

A. Brief Reports by Trustees and Staff who attended the 2023 Mosquito Vector Control Association of California (MVCAC) Annual

Conference attendees comprised Trustee Witt, Scientific Programs Manager Dr. Kelly Liebman, Education Program Specialist Casey Richter and Manager Smith. All the attendees described the conference as being informative and engaging. Each person gave a brief synopsis of one or more topics of interest.

B. Board Committee Assignments

President Snyder informed the Board that the committee roster will stand as is, with the exception of adding Trustee Benediktsson to the Budget Committee.

C. Recommended Changes to Finance Office Staff Assignments and Positions

It was M/S Trustee Gallian/Trustee Pigoni to adopt Resolution 2022/23-08 approving changes to staff positions in the Finance Office.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Patton Trustee Pigoni, Trustee Rich, Trustee Schulze, Trustee Witt and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Khush and Trustee Rowland*

D. Mid-Year Budget Status Report and Proposed Amendment

It was M/S Trustee Benediktsson/Trustee Schulze to adopt Resolution 2022/23-09 amending the Fiscal Year 2022/23 Adopted Budget.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Patton Trustee Pigoni, Trustee Rich, Trustee Schulze, Trustee Witt and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Khush and Trustee Rowland*

E. General Counsel to provide an update on changes to the Brown Act

General Counsel Janet Coleson informed the Board that the pandemic state of emergency declared by the governor will end on February 28, 2023. The new Brown Act provisions under AB 2449 were presented. It was noted that if the Board would like to continue meeting via zoom through the sunset date of December 31, 2023, they will need to continue to make findings that social distancing is still recommended by state or local officials and the provisions of AB 361 remain effective until the sunset date of January 1, 2024. There is a requirement for the legislative body to make findings by majority vote that Covid-19 continues to directly impact the ability of members to meet safely in person and that state or local officials continue to impose or recommend measures to promote social distancing.

8. COMMITTEE & STAFF REPORTS

No committee or staff reports.

9. MANAGER’S REPORTS

Manager Smith referred the Board to his written report and offered to answer any questions.

Assistant Manager Hawk added to his written report that the District will be using Unmanned Aerial Systems (drones) in the near future for some mosquito larvicide applications. (*Manager’s and Assistant Manager’s reports were included in the February Board packet*)

10. WRITTEN COMMUNICATIONS

No written communications.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

President Snyder stated that he would like the Executive Committee to meet before the next Board meeting.

Trustee Hootkins inquired about the cyber-attack and whether other mosquito districts were affected. Manager Smith explained that the District’s IT contractor was compromised along with some of his clients, but no other mosquito districts were impacted.

Trustee Benediktsson stressed the importance of attending every Board meeting so that a quorum can be achieved.

12. ADJOURN INTO CLOSED SESSION

There being no further business to come before the Board, It was M/S Trustee Benediktsson/Trustee Schulze to adjourn the meeting at 8:48 pm.

DocuSigned by:
Philip D. Smith
C189ECB298974AC...

District Representative
MSMVCD

3/10/2023

Date of Approval

DocuSigned by:
Diana Rich
G2AAA33FCB7347F...

Trustee
MSMVCD Board of Trustees

3/10/2023

Date of Approval