

Marin/Sonoma Mosquito & Vector Control District  
595 Helman Lane Cotati, California 94931  
1-800-231-3236 (toll free) 707-285-2210 (fax)

---

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

DATE: December 11, 2024

TIME: 6:00 p.m.

LOCATIONS: District Headquarters, 595 Helman Lane, Cotati, CA. 94931

Videoconference & Teleconference Option: [Zoom Link](#) Meeting ID: 885 6212 5049

Telephone Access: 1-669-900-9128

\* Sonoma Satellite Location: Alio Labs Inc., 5793 Skylane Blvd., Suite D, Windsor, CA. 95492

\* Marin Satellite Location: Central Marin Police Authority, Community Room, 250 Doherty Dr., Larkspur, CA. 94939 \* 71 Montevideo Wy., San Rafael, CA. 94903 \* 2352 Mar East St., Tiburon, CA. 94920 \* 903 Hacienda Cir., Rohnert Park, CA. 94928 \* 1 Tenaya Ln., Novato, CA. 94947 \* 10 Pomander Walk, Belvedere, CA. 94920

*Items marked \* are enclosed attachments.*

*Items marked # will be handed out at the meeting.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** (*13 members must be present for a quorum*)

Bruce Ackerman, Fairfax

Cathy Benediktsson, Tiburon (**Secretary**)

Gail Bloom, Larkspur

Tamara Davis, Sonoma Co. at Large

Laurie Gallian, Sonoma

Rika Gopinath, San Rafael

Susan Harvey, Cotati

Susan Hootkins, Petaluma

Evan Kubota, Windsor

Alison Marquiss, Corte Madera

Shaun McCaffery, Healdsburg

Vicki Nichols, Sausalito

Herb Rowland, Jr., Novato

Ed Schulze, Marin Co. at Large

Richard Snyder, Belvedere

David Witt, Mill Valley (**First V.P.**)

Carol Pigoni, Cloverdale (**President**)

**Open Seats:**

Rohnert Park, Ross, one Marin County at Large, San Anselmo, Santa Rosa, Sebastopol and one Sonoma County at Large

*In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.*

*Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.*

*MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.*

#### 4. **PUBLIC TIME**

*Public Time is time provided by the board so the public may make comment on any item **not on the agenda**.*

*The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.*

*We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.*

*Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.*

#### 5. **CONSENT CALENDAR**

##### A. **APPROVAL OF AGENDA**

B.\* **MINUTES** – Minutes of Board Meeting held on October 9, 2024.

C.\* **FINANCIAL REPORTS** – Accept Financial Reports for October and November 2024.

#### **ACTION NEEDED**

**RECOMMENDATION:** Approve and accept the consent calendar.

**INFORMATION ENCLOSED**

#### 6. **ITEMS REMOVED FROM CONSENT**

#### 7. **INFORMATION ONLY**

#### 8. **COMMITTEE REPORTS**

##### A. **Executive Committee**

No Report

##### B. **Facility Improvement Committee**

Report by Vicki Nichols

##### C. **Policy Committee**

No Report

##### D. **Nominating Committee**

Report by Ed Schulze, Chair

Nominations for Board Officer positions 2025

9. **DEPARTMENT REPORTS**

A.\* **Administrative/Manager's Report**  
Report by Peter Bonkrude

B.\* **Operations/Asst. Manager's Report**  
Report by Erik Hawk

C.\* **Laboratory/Scientific Programs Manager's Report**  
Report by Dr. Kelly Furey

INFORMATION ENCLOSED

10. **NEW BUSINESS**

A.\* **Discussion and/or approval to authorize the District Manager to Surplus District Property (Attachment A) per Board Policy 4030**

**ACTION NEEDED**

**RECOMMENDED ACTION:** Consider a motion to authorize the District Manager to surplus district property (Attachment A) per Board policy 4030.

INFORMATION ENCLOSED

B.\* **Discussion and/or Approval of Purchase and Implementation of GovInvest Software for Financial Forecasting and Long-Term Planning**

**ACTION NEEDED**

**RECOMMENDED ACTION:** Approve the purchase and implementation of GovInvest software for financial forecasting and long-term planning.

INFORMATION ENCLOSED

C.\* **Proclamation Honoring Trustee Diana Rich for her Dedicated Service to the District and its Mission.**

**ACTION NEEDED**

**RECOMMENDED ACTION:** Review the proposed Proclamation 2024/25-01 and consider a motion to approve it.

INFORMATION ENCLOSED

D.\* **Proclamation Honoring Trustee Herb Rowland for his Dedicated Service to the District and its Mission.**

**ACTION NEEDED**

**RECOMMENDED ACTION:** Review the proposed Proclamation 2024/25-02 and consider a motion to approve it.

INFORMATION ENCLOSED

- E. **Discussion and/or Approval to Cancel the Regular Board Meeting Date, January 8<sup>th</sup>, 2025 and To Schedule a Special Board Meeting for January 15, 2025.**

**ACTION NEEDED**

**RECOMMENDED ACTION:** Consider a motion to approve the cancelation of the Regular Board Meeting on January 8<sup>th</sup>, 2025 and to schedule a Special Board Meeting on January 15<sup>th</sup>, 2025.

11. **WRITTEN COMMUNICATIONS**

No written communications.

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

12. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

13. **ADJOURNMENT**

# Marin/Sonoma Mosquito & Vector Control District

Board of Trustees  
595 Helman Lane  
Cotati, CA 94931

**October 9, 2024**  
**MINUTES**

1. **CALL TO ORDER**

President Pigoni called the meeting to order at 7:01 p.m.

2. **PLEDGE OF ALLEGIENCE**

3. **ROLL CALL**

**Members present:**

Ackerman, Bruce  
Bloom, Gail  
Davis, Tamara  
Gallian, Laurie  
Harvey, Susan  
Hootkins, Susan  
Kubota, Evan

Marquiss, Alison  
McCaffery, Shaun  
Nichols, Vicki  
Rowland Jr., Herb  
Schulze, Ed  
Witt, David  
Pigoni, Carol

**Members absent:**

Benediktsson, Cathy  
Gopinath, Rika  
Rich, Diana  
Snyder, Richard *attended as public*

**Open seats:** Rohnert Park, Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

**Others present:**

Peter Bonkrude, District Manager  
Erik Hawk, Assistant Manager  
Liz Garcia, Administrative Services Manager  
Dawn Williams, Administrative Technician (Confidential)  
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. **PUBLIC TIME**

No public comment.

**5. CONSENT CALENDAR**

**A. CHANGES TO AGENDA/APPROVAL OF AGENDA**

**B. MINUTES** – Minutes of Board Meeting held on September 11, 2024.

**C. FINANCIAL REPORTS** – Accept Financial Reports for September 2024.

*It was M/S Trustee Davis/Trustee Schulze to approve and accept the Consent Calendar.*

*Motion passed with a roll call vote:*

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**6. ITEMS REMOVED FROM CONSENT**

No items removed from the consent calendar.

**7. INFORMATION ONLY**

**A. Presentation from Capital Program Management (CPM)**

CPM provided an update on the implementation planning of the conceptual construction project for the District.

**B. Quorum Discussion**

Manager Bonkrude expressed the importance of attendance at all meetings. To assist in planning ahead we will provide an annual calendar of board and committee meetings at the beginning of the year. Prior to any meeting, always contact the Board Secretary in advance to confirm your attendance and location where you will be attending for agenda and quorum purposes.

**8. COMMITTEE REPORTS**

**A. Executive Committee**

President Pigoni stated the committee met September 30, 2024; all items discussed at the meeting are listed on the agenda.

**B. Budget Committee**

No Report

**C. Audit Committee**

Trustee Gallian noted the committee met September 25, 2024; Maze & Associates provided a presentation of the audit which is on the agenda.

**D. Policy Committee**

No Report

**9. DEPARTMENT REPORTS**

**A. Administrative/Manager’s Report**

Manager Bonkrude explained in addition to his written report; we plan to consolidate the standing and ad hoc committees, the strategic planning process with AMG will commence this month, workshop training for trustees is planned for early spring, most likely February and in-person attendance is highly recommended. Board meeting notices will no longer be posted in newspapers as they are not a Brown Act requirement. We submitted a 216K grant request through CalOES. If we are awarded any money, our plan is to update our website infrastructure which includes hardware and server components. The data collection system transition will be challenging at first but will be a much-needed update incorporating all aspects of the District functions together. Lastly, we are working on a training piece for new and current board members which will be available to view on the District website, board member section. In addition, a ride-along can be scheduled with a technician in your area to further educate you on the issues that pertain to your city or town and bring back to your appointing authorities.

**B. Operations/Assistant Manager’s Report**

Assistant Manager Hawk added to his report that the District has reached its 1-year goal, 367 days now, without an industrial accident. The Safety Committee is doing great work, and staff will be recognized for this accomplishment.

**C. Laboratory/Scientific Programs Manager’s Report**

Scientific Programs Manager Dr. Furey referred the board to her written report and offered to answer any questions.

**10. NEW BUSINESS**

**A. Audited Financial Statement for the Fiscal Year Ending June 30, 2024**

*It was M/S Trustee Gallian/Trustee Bloom to accept the FY 2023/24 Audit ending June 30, 2024.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

*No: (none)*

*Abstain: (none)*

*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**B. Discussion and/or Approval to Change the Regular Board Meeting Time**

*It was M/S Trustee Schulze/Trustee Gallian to approve moving the regular board meeting start time from 7:00 PM to 6:00 PM.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze and Trustee Pigoni*

*No: Trustee Witt*

*Abstain: (none)*

*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**C. Authorization for District Manager to Sign Cooperative Agreement with the California Department of Public Health**

*It was M/S Trustee Davis/Trustee Schulze to approve the authorization of the District Manager to sign Cooperative Agreement with the California Department of Public Health.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

*No: (none)*

*Abstain: (none)*

*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**D. Authorization for the District Manager to Create and Execute Contracts, subject to counsel review, with VeeMac LLC for mobile data collection system and related transitional expenses at a cost not to exceed \$135,000**

*It was M/S Trustee Davis/Trustee Gallian to approve the authorization of the District Manager to create and execute contracts, subject to review by counsel, with VeeMac LLC for mobile data collection software and related transitional expenses at a cost not to exceed \$135,000.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

*No: (none)*

*Abstain: (none)*

*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**E. First Amendment to the District Manager Employment Agreement**

*It was M/S Trustee Nichols/Trustee Schulze to approve the First Amendment to the District Manager Employment Agreement, which clarifies and enhances the terms governing the District Manager's benefits package.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

*No: (none)*

*Abstain: (none)*



*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**F. Side Letter Agreement with Unrepresented Employees: Additional Benefits Pursuant to Resolution 2022/23-16**

*It was M/S Trustee Nichols/Trustee Gallian to approve the Side Letter Agreement between the Marin/Sonoma Mosquito and Vector Control District (MSMVCD) and the District's Unrepresented Employees.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Alison Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Pigoni*

*No: (none)*

*Abstain: (none)*

*Absent: Trustee Benediktsson, Trustee Gopinath, Trustee Rich and Trustee Snyder*

**11. WRITTEN COMMUNICATIONS**

No written communications.

**12. OPEN TIME FOR BOARD OR STAFF COMMENTS**

District Manager Bonkrude advised the board that we are not holding a November board meeting, the next regularly scheduled board meeting will be held in December.

Trustee Rowland complimented Assistant Manager Hawk for receiving all FY 23/24 payments from California Department of Fish and Wildlife.

Trustee Nichols inquired about when she would be able to go on a ride along with one of the techs. Manager Bonkrude said to reach out and we would be happy to set that up.

Trustee Schulze mentioned that when looking for representation from a city/town, we should mention our satellite sites as a meeting option to make it more appealing and feasible for applicants. Manager Bonkrude explained he will need confirmation as to whether the two satellite sites are permanent before moving forward with the suggestion.

Trustee Gallian wished everyone a Happy Halloween and Thanksgiving.

Trustee Snyder (*Member of Public*) inquired about the green chart in the handouts, mentioning net obligation to MCERA. Does it mean that we are deficient, the net obligation we are paying, or how much we paid in? Administrative Services Manager Liz Garcia explained that MCERA's actuary looks at the numbers once a year and the number is our current unfunded liability.

Trustee Schulze reminded board members that the MVCAC Conference will be held this January, if you are interested in going let the District Manager know. Manager

Bonkrude explained that we will need to register everyone in November for early bird registration.

**13. ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Davis/Trustee Schulze to adjourn the meeting at 9:00 p.m.

\_\_\_\_\_  
*District Representative*  
*MSMVCD*

\_\_\_\_\_  
*Date of Approval*

\_\_\_\_\_  
*Trustee*  
*MSMVCD Board of Trustees*

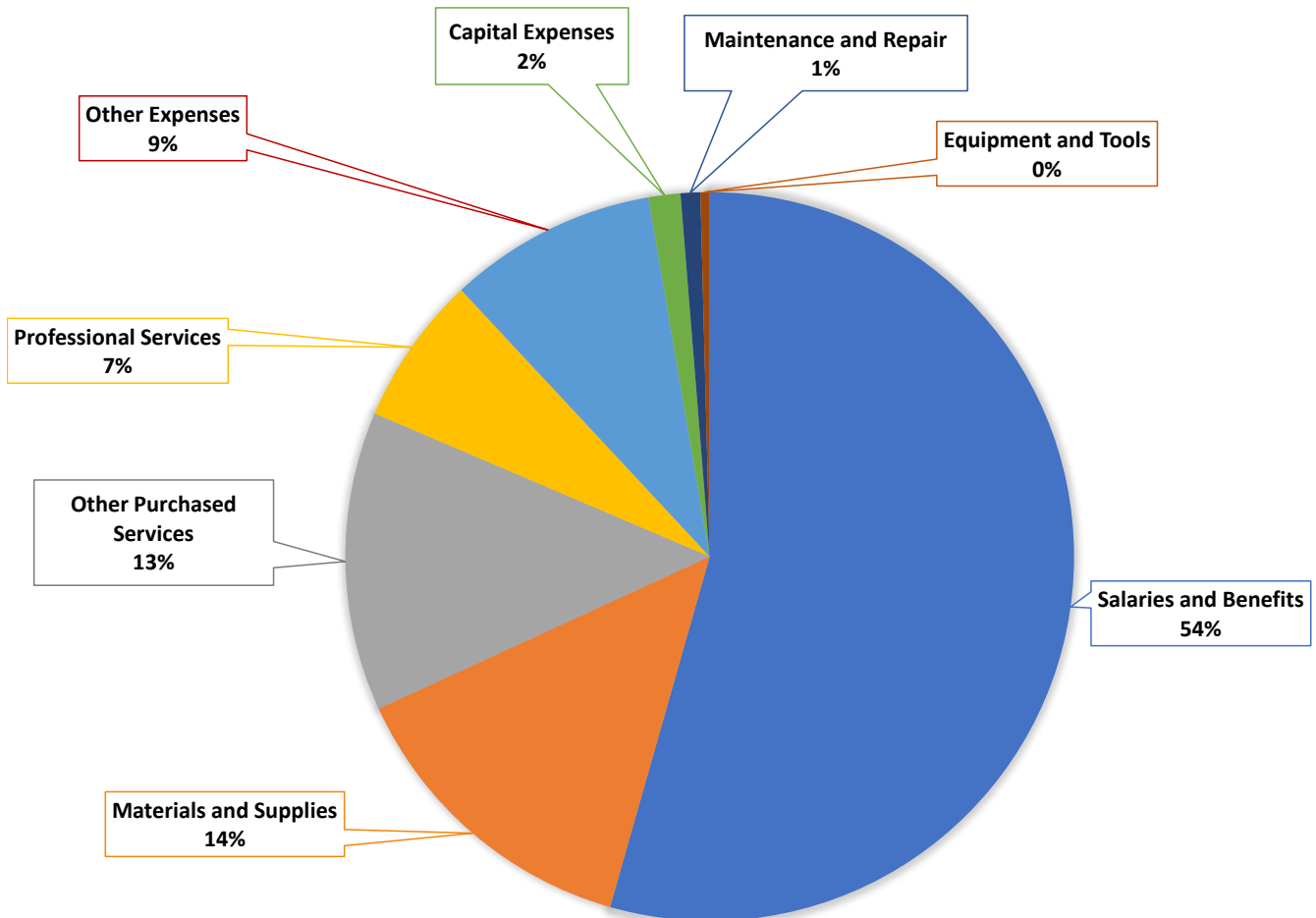
\_\_\_\_\_  
*Date of Approval*

DRAFT

**MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT**  
**Monthly Budget Summary Report**  
 October 2024

	<b>Current Month Commitments</b>	<b>Year To Date Commitments</b>	<b>Current Appropriation</b>	<b>Available Appropriation</b>	<b>Percent Committed</b>	<b>% of Total Expenses</b>
Salaries and Benefits	\$633,739	\$2,383,226	\$7,449,377	\$5,066,151	32%	54%
Materials and Supplies	67,174	601,659	1,213,374	611,715	50%	14%
Other Purchased Services	31,667	581,363	1,120,032	538,669	52%	13%
Professional Services	60,852	290,676	1,008,684	718,008	29%	7%
Other Expenses	404,882	405,183	818,320	413,137	50%	9%
Capital Expenses	7,570	61,944	324,220	262,276	19%	1%
Maintenance and Repair	16,057	38,181	104,600	66,419	37%	1%
Equipment and Tools	2,545	17,877	88,940	71,063	20%	0%
	<b>\$1,224,487</b>	<b>\$4,380,109</b>	<b>\$12,127,547</b>	<b>\$7,747,438</b>	<b>36%</b>	<b>100%</b>

**YEAR TO DATE COMMITMENTS BY TYPE**



Objects 6000-6099

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
6010 Salaries and Wages	363,385.36	1,468,800.54	4,469,471.00	4,469,471.00	3,000,670.46	33%
6012 Marin County Emp Retirement Assoc.	2,537.96	9,817.87	28,704.00	28,704.00	18,886.13	34%
6014 Overtime	1,888.36	3,937.85	27,500.00	27,500.00	23,562.15	14%
6015 Seasonal Wages	37,509.32	147,375.43	291,900.00	291,900.00	144,524.57	50%
6016 Trustee Wages	0.00	3,475.00	28,800.00	28,800.00	25,325.00	12%
6022 Medicare Employer portion	5,733.65	23,039.61	69,039.00	69,039.00	45,999.39	33%
6023 FICA (Social Security)	2,325.58	9,373.23	18,097.00	18,097.00	8,723.77	52%
6030 Retirement - Employer Classic	48,390.76	187,199.27	613,459.00	613,459.00	426,259.73	31%
6032 Retirement - Employer PEPR	38,554.86	150,153.35	434,642.00	434,642.00	284,488.65	35%
6041 Kaiser - Active Employees	52,059.21	209,218.62	737,164.00	737,164.00	527,945.38	28%
6043 Dental - Active Employees	4,100.40	16,566.66	52,312.00	52,312.00	35,745.34	32%
6045 Vision Service Plan - Active	761.94	3,047.76	9,844.00	9,844.00	6,796.24	31%
6047 Teamsters Anthem	6,221.06	24,884.24	79,504.00	79,504.00	54,619.76	31%
6051 Sentry Life and Hartford Life	800.52	1,707.72	4,900.00	4,900.00	3,192.28	35%
6053 Employee Assistance Program (EAP)	384.12	384.12	1,248.00	1,248.00	863.88	31%
6054 District 457 Retirement Match	5,211.66	8,887.20	0.00	0.00	-8,887.20	0%
6055 Employee Boot Allowance	703.80	1,725.12	7,600.00	7,600.00	5,874.88	23%
6057 Employee Wellness Benefit	3,319.34	4,578.30	21,100.00	21,100.00	16,521.70	22%
6059 State Unemployment	0.00	865.54	14,812.00	14,812.00	13,946.46	6%
6061 Retiree Spousal - Teamsters, WHA	0.00	0.00	0.00	0.00	0.00	0%
6063 Retiree Spousal - Kaiser	0.00	0.00	0.00	0.00	0.00	0%
6065 Retiree Medical Benefit	52,539.00	79,852.29	351,600.00	351,600.00	271,747.71	23%
6067 Retiree Health Savings Account	7,312.50	25,586.30	64,681.00	64,681.00	39,094.70	40%
6068 Cal Employers' Pension Prefunding	0.00	0.00	0.00	0.00	0.00	0%
6069 Cal Employer's Retiree Benefit	0.00	2,750.00	123,000.00	123,000.00	120,250.00	2%
6XXX Object Group Total	633,739.40	2,383,226.02	7,449,377.00	7,449,377.00	5,066,150.98	32%
<b>Grand Total:</b>	<b>633,739.40</b>	<b>2,383,226.02</b>	<b>7,449,377.00</b>	<b>7,449,377.00</b>	<b>5,066,150.98</b>	<b>32%</b>

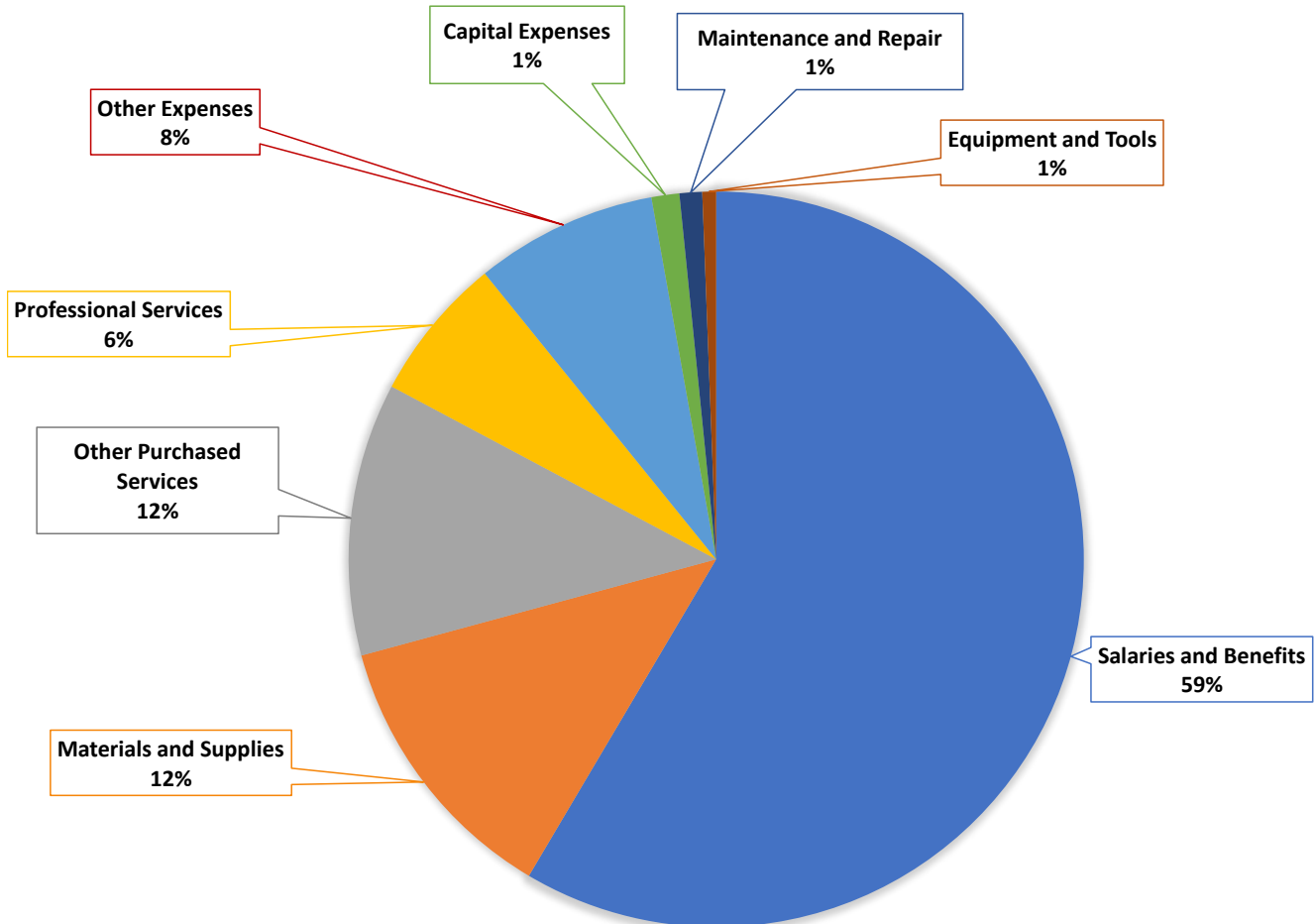
Vendor	Amount	Description	Fund
ADAPCO, INC.	7,569.59	Field Equipment	CAPITAL PROJECTS
AFLAC	1,252.56		GENERAL
AG-AIR, INC.	9,895.05	Aerial Application-Helicopter&Drone	GENERAL
ALDRICH NETWORK CONSULTING	1,452.50	Printers	GENERAL
ALDRICH NETWORK CONSULTING	11,000.00	Network and IT Consulting Services	GENERAL
ASCENT ENVIRONMENTAL, INC.	1,813.65	Other Professional Services	CAPITAL PROJECTS
AT & T	191.97	AT&T	GENERAL
BEST BEST & KRIEGER, LLC.	55.50	Legal Counsel	GENERAL
BRODIE'S TIRE & BRAKE INC.	932.91	Vehicle Maintenance	GENERAL
CAGWIN & DORWARD	686.00	Landscape Services	GENERAL
CALIFORNIA SPECIAL DISTRICTS ASSOC.	9,548.00	Other Memberships and Subscriptions	GENERAL
CALPERS 457 PLAN	26,054.18		GENERAL
CAPITAL PROGRAM MANAGEMENT, INC	9,264.00	Other Professional Services	CAPITAL PROJECTS
CINTAS CORPORATION	2,330.01	Uniforms	GENERAL
CINTAS CORPORATION	300.79	COVID-19 Expenses	GENERAL
CITY OF COTATI - IRRIGATION 01-1210-00	448.13	Water - Irrigation/Industrial	GENERAL
CITY OF COTATI - SEWER - 12-1220-00	559.08	Water and Sewer	GENERAL
COMCAST BUSINESS	833.85	Phone System	GENERAL
COUNTY OF MARIN	52,539.00	Retiree Medical Benefit	GENERAL
CPS HR CONSULTING	620.00	Human Resources Legal Services	GENERAL
Connect Your Care	12.95	Other Professional Services - Human	GENERAL
DAWN WILLIAMS	257.47	Employee Wellness Benefit	GENERAL
DELTA DENTAL OF CALIFORNIA	4,100.40	Dental - Active Employees	GENERAL
DOWNTOWN AUTOBODY	6,500.00	Vehicle Repairs - Accidents	GENERAL
ES OPCO USA LLC.	44,489.31	Methoprene Briquettes	GENERAL
GRAINGER	314.68	Vehicle Maintenance	GENERAL
GREAT AMERICA FINANCIAL SERVICES	352.66	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	332.09	Copy Machine Lease	GENERAL
HOME DEPOT CREDIT SERVICES	41.91	Trailer Repair	GENERAL
INTERSTATE BATTERY SYSTEM	237.50	Other Field Equipment	GENERAL
INTERSTATE BATTERY SYSTEM	314.84	Vehicle Maintenance	GENERAL
JASON SEQUEIRA	400.00	Employee Boot Allowance	GENERAL
JEFF PETERSEN	303.80	Employee Boot Allowance	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,125.00		GENERAL
KAISER FOUNDATION HEALTH PLAN	52,059.21	Kaiser - Active Employees	GENERAL
LEADING EDGE ASSOCIATES, INC.	8,950.00	GIS Tracking System Maintenance Agreement	GENERAL
LIFE TECHNOLOGIES CORPORATION	573.95	RT PCR Supplies	GENERAL
LIZ GARCIA	227.74	Staff Travel	GENERAL
LOWE'S BUSINESS ACCOUNT	11.25	Other Food and Household Supplies	GENERAL
MARC NADALE	657.87	Employee Wellness Benefit	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	44,355.64		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	48,390.76	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	38,554.86	Retirement - Employer PEPR	GENERAL
MARIN INDEPENDENT JOURNAL - 2071611	2,268.00	Public Relations Newspaper Articles	GENERAL
MARIN INDEPENDENT JOURNAL - 2071611	57.00	Newspaper and Legal Notices	GENERAL
MISSION SQUARE RETIREMENT - Account Fees	7,312.50	Retiree Health Savings Account	GENERAL
MVCAC	7,634.00	Disease Surveillance and Testing (DART)	GENERAL
NATHEN REED	79.00	Staff Travel	GENERAL
NATIONAL ICE DELIVERY, INC	3,847.50	Dry Ice	GENERAL
NATIONWIDE TRUST COMPANY, FSB	925.00		GENERAL
NATIVE SAGE ENVIRONMENTAL CONSULTING	4,410.00	Other Professional Services	CAPITAL PROJECTS
NICK BARBIERI TRUCKING,LLC	11,496.97	Fuel and Oil	GENERAL
NIZZA SEQUEIRA	520.00	Employee Wellness Benefit	GENERAL

Vendor	Amount	Description	Fund
NORTH BAY COMMERCIAL SERVICES INC.	7,221.80	HVAC	GENERAL
NORTH MARIN WATER DISTRICT	531.79	Hydrant Water	GENERAL
P G & E - GAS	1,218.32	Gas and Electricity	GENERAL
P G & G - ELECTRIC	23.82	Gas and Electricity	GENERAL
PETER BONKRUDE	1,931.34	Recruitment Services	GENERAL
PETER BONKRUDE	270.00	Staff Travel	GENERAL
PUBLIC AGENCY LAW, INC.	49.00	Legal Counsel	GENERAL
QUADIENT FINANCE USA, INC.	250.00	Postage and Postage Supplies	GENERAL
QUADIENT LEASING USA, INC.	75.50	Postage Machine Lease	GENERAL
RECOLOGY SONOMA MARIN	412.57	Solid Waste Collection and Disposal	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
ROBERT MCGOVERN	384.00	Employee Wellness Benefit	GENERAL
ROBERT MORTON	79.00	Staff Travel	GENERAL
SANTA ROSA AUTO PARTS	507.51	Vehicle Maintenance	GENERAL
SONOMA MEDIA GROUP	4,290.00	Radio Advertising	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	103.00	Newspaper and Legal Notices	GENERAL
STEVE MILLER	750.00	Employee Wellness Benefit	GENERAL
STROUPE PETROLEUM MAINTENANCE, INC.	222.85	Aboveground Tank Maintenance	GENERAL
TASC	1,608.30		GENERAL
TEAMSTERS LOCAL 665 - UNION	2,925.00		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,162.50		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	6,221.06	Teamsters Anthem	GENERAL
THE HARTFORD	800.52	Sentry Life and Hartford Life	GENERAL
UPS	302.60	Disease Surveillance and Testing (DART)	GENERAL
US BANK	188.68	Other Clothing and Safety Supplies	GENERAL
US BANK	264.88	Food for Trustee Meetings	GENERAL
US BANK	382.80	Other Food and Household Supplies	GENERAL
US BANK	122.86	Office Supplies	GENERAL
US BANK	120.09	Copier Supplies	GENERAL
US BANK	1,673.47	Printer Cartridges and Supplies	GENERAL
US BANK	682.50	Presentation Supplies	GENERAL
US BANK	300.64	Other Outreach and Education Supplies	GENERAL
US BANK	8.79	Other Office Expense	GENERAL
US BANK	77.85	Other Lab Supplies	GENERAL
US BANK	43.76	Field Tools	GENERAL
US BANK	206.91	YJ Field Equipment	GENERAL
US BANK	71.97	Hand Tools	GENERAL
US BANK	382.38	Computer Software	GENERAL
US BANK	150.02	Other Computer Equipment/Tools	GENERAL
US BANK	15.32	Ergonomic Evaluation	GENERAL
US BANK	184.15	Research	GENERAL
US BANK	26.23	Purchase and Maintain Cell Phones	GENERAL
US BANK	1,575.00	Employee Training	GENERAL
US BANK	3,409.05	Staff Travel	GENERAL
VECTOR CONTROL JPA	384.12	Employee Assistance Program (EAP)	GENERAL
VERIZON WIRELESS	4,028.11	Cell Phone Services	GENERAL
VISION SERVICE PLAN (CA)	761.94	Vision Service Plan - Active Employees	GENERAL
WINE COUNTRY RADIO	2,160.00	Radio Advertising	GENERAL
<b>Total:</b>	<b>484,665.13</b>		

**MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT**  
**Monthly Budget Summary Report**  
 November 2024

	<b>Current Month Commitments</b>	<b>Year To Date Commitments</b>	<b>Current Appropriation</b>	<b>Available Appropriation</b>	<b>Percent Committed</b>	<b>% of Total Expenses</b>
Salaries and Benefits	\$577,900	\$2,961,126	\$7,449,377	\$4,488,251	40%	59%
Materials and Supplies	19,846	621,505	1,213,374	591,869	51%	12%
Other Purchased Services	25,650	607,013	1,120,032	513,019	54%	12%
Professional Services	32,362	323,039	1,008,684	685,645	32%	6%
Other Expenses	308	405,491	818,320	412,829	50%	8%
Capital Expenses	0	61,944	324,220	262,276	19%	1%
Maintenance and Repair	12,152	50,333	104,600	54,267	48%	1%
Equipment and Tools	12,760	30,637	88,940	58,303	34%	1%
	<b>\$680,978</b>	<b>\$5,061,088</b>	<b>\$12,127,547</b>	<b>\$7,066,460</b>	<b>42%</b>	<b>100%</b>

**YEAR TO DATE COMMITMENTS BY TYPE**



Objects 6000-6099

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
6010 Salaries and Wages	363,385.36	1,832,185.90	4,469,471.00	4,469,471.00	2,637,285.10	41%
6012 Marin County Emp Retirement Assoc.	2,537.96	12,355.83	28,704.00	28,704.00	16,348.17	43%
6014 Overtime	1,221.66	5,159.51	27,500.00	27,500.00	22,340.49	19%
6015 Seasonal Wages	12,853.40	160,228.83	291,900.00	291,900.00	131,671.17	55%
6016 Trustee Wages	0.00	3,475.00	28,800.00	28,800.00	25,325.00	12%
6022 Medicare Employer portion	5,354.88	28,394.49	69,039.00	69,039.00	40,644.51	41%
6023 FICA (Social Security)	796.91	10,170.14	18,097.00	18,097.00	7,926.86	56%
6030 Retirement - Employer Classic	48,390.76	235,590.03	613,459.00	613,459.00	377,868.97	38%
6032 Retirement - Employer PEPR	38,554.96	188,708.31	434,642.00	434,642.00	245,933.69	43%
6041 Kaiser - Active Employees	52,009.21	261,227.83	737,164.00	737,164.00	475,936.17	35%
6043 Dental - Active Employees	4,100.00	20,666.66	52,312.00	52,312.00	31,645.34	40%
6045 Vision Service Plan - Active	761.94	3,809.70	9,844.00	9,844.00	6,034.30	39%
6047 Teamsters Anthem	6,221.06	31,105.30	79,504.00	79,504.00	48,398.70	39%
6051 Sentry Life and Hartford Life	0.00	1,707.72	4,900.00	4,900.00	3,192.28	35%
6053 Employee Assistance Program (EAP)	0.00	384.12	1,248.00	1,248.00	863.88	31%
6054 District 457 Retirement Match	6,069.74	14,956.94	0.00	0.00	-14,956.94	0%
6055 Employee Boot Allowance	0.00	1,725.12	7,600.00	7,600.00	5,874.88	23%
6057 Employee Wellness Benefit	2,095.00	6,673.30	21,100.00	21,100.00	14,426.70	32%
6059 State Unemployment	0.00	865.54	14,812.00	14,812.00	13,946.46	6%
6061 Retiree Spousal - Teamsters, WHA	0.00	0.00	0.00	0.00	0.00	0%
6063 Retiree Spousal - Kaiser	0.00	0.00	0.00	0.00	0.00	0%
6065 Retiree Medical Benefit	26,346.95	106,199.24	351,600.00	351,600.00	245,400.76	30%
6067 Retiree Health Savings Account	7,200.00	32,786.30	64,681.00	64,681.00	31,894.70	51%
6068 Cal Employers' Pension Prefunding	0.00	0.00	0.00	0.00	0.00	0%
6069 Cal Employer's Retiree Benefit	0.00	2,750.00	123,000.00	123,000.00	120,250.00	2%
6XXX Object Group Total	577,899.79	2,961,125.81	7,449,377.00	7,449,377.00	4,488,251.19	40%
<b>Grand Total:</b>	<b>577,899.79</b>	<b>2,961,125.81</b>	<b>7,449,377.00</b>	<b>7,449,377.00</b>	<b>4,488,251.19</b>	<b>40%</b>



Vendor	Amount	Description	Fund
AFLAC	1,252.56		GENERAL
ALDRICH NETWORK CONSULTING	11.86	Computers and Laptops	GENERAL
ALDRICH NETWORK CONSULTING	5,500.00	Network and IT Consulting Services	GENERAL
ANDREA TOMKINS	595.00	Employee Wellness Benefit	GENERAL
BAY ALARM COMPANY	1,549.35	Alarm Services	GENERAL
BEST BEST & KRIEGER, LLC.	994.00	Legal Counsel	GENERAL
BRODIE'S TIRE & BRAKE INC.	293.13	Vehicle Repairs - Accidents	GENERAL
CAGWIN & DORWARD	686.00	Landscape Services	GENERAL
CALPERS 457 PLAN	28,695.34		GENERAL
CAPITAL PROGRAM MANAGEMENT, INC	8,829.75	Other Professional Services	CAPITAL PROJECTS
CAROLYN BORR	750.00	Employee Wellness Benefit	GENERAL
CINTAS CORPORATION	1,158.01	Uniforms	GENERAL
CINTAS CORPORATION	342.53	First Aid Supplies and Kits	GENERAL
CINTAS CORPORATION	307.87	COVID-19 Expenses	GENERAL
CITY OF COTATI - IRRIGATION 01-1210-00	1,141.86	Water - Irrigation/Industrial	GENERAL
CITY OF COTATI - SEWER - 12-1220-00	822.32	Water and Sewer	GENERAL
COMCAST BUSINESS	538.06	Phone System	GENERAL
COMCAST BUSINESS	295.41	Comcast	GENERAL
COMPLETE WELDERS SUPPLY, INC.	200.20	Dry Ice	GENERAL
COUNTY OF MARIN	26,346.95	Retiree Medical Benefit	GENERAL
Connect Your Care	12.95	Other Professional Services - Human	GENERAL
DELTA DENTAL OF CALIFORNIA	4,100.00	Dental - Active Employees	GENERAL
GREAT AMERICA FINANCIAL SERVICES	352.66	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	332.09	Copy Machine Lease	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,175.00		GENERAL
KAISER FOUNDATION HEALTH PLAN	52,009.21	Kaiser - Active Employees	GENERAL
KELLY FUREY	170.00	Staff Travel	GENERAL
KEVIN BEARDSLEY	750.00	Employee Wellness Benefit	GENERAL
LEADING EDGE ASSOCIATES, INC.	1,500.00	Other Professional Services	CAPITAL PROJECTS
LIEBERT CASSIDY WHITMORE	8,565.00	Human Resources Legal Services	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	44,355.64		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	48,390.76	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	38,554.96	Retirement - Employer PEPPA	GENERAL
MARIN INDEPENDENT JOURNAL - 2071611	2,268.00	Public Relations Newspaper Articles	GENERAL
MARIN INDEPENDENT JOURNAL - 2071611	57.00	Newspaper and Legal Notices	GENERAL
MISSION SQUARE RETIREMENT - Account Fees	7,200.00	Retiree Health Savings Account	GENERAL
MVCAC	5,130.00	Staff Travel	GENERAL
MVCAC	1,575.00	Trustee Travel	GENERAL
NICK BARBIERI TRUCKING,LLC	14,917.52	Fuel and Oil	GENERAL
NORTH BAY COMMERCIAL SERVICES INC.	8,529.00	HVAC	GENERAL
P G & E - GAS	1,196.14	Gas and Electricity	GENERAL
P G & G - ELECTRIC	23.82	Gas and Electricity	GENERAL
PETER BONKRUDE	170.00	Staff Travel	GENERAL
PUBLIC AGENCY LAW, INC.	955.50	Legal Counsel	GENERAL
RECOLOGY SONOMA MARIN	412.57	Solid Waste Collection and Disposal	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
SANTA ROSA AUTO PARTS	547.76	Vehicle Maintenance	GENERAL
SHIELD BUSINESS SYSTEMS	182.74	Office Supplies	GENERAL
SONOMA MEDIA GROUP	4,180.00	Radio Advertising	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	3,720.96	Public Relations Newspaper Articles	GENERAL
STROUPE PETROLEUM MAINTENANCE, INC.	2,650.00	Aboveground Tank Maintenance	GENERAL
TASC	1,608.30		GENERAL
TEAMSTERS LOCAL 665 - UNION	1,600.00		GENERAL

Vendor	Amount	Description	Fund
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,162.50		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	6,221.06	Teamsters Anthem	GENERAL
UPS	210.37	Disease Surveillance and Testing (DART)	GENERAL
US BANK	120.99	Coats, Rain Gear and Boots	GENERAL
US BANK	242.74	Food for Staff for Business Meetings	GENERAL
US BANK	822.90	Other Food and Household Supplies	GENERAL
US BANK	1,016.08	Office Supplies	GENERAL
US BANK	178.14	Printer Cartridges and Supplies	GENERAL
US BANK	56.99	Other Outreach and Education Supplies	GENERAL
US BANK	254.23	Other Office Expense	GENERAL
US BANK	60.45	Mosquito Traps	GENERAL
US BANK	53.70	YJ Field Equipment	GENERAL
US BANK	7,980.68	Appliances and Office Tools	GENERAL
US BANK	4,653.66	Computer Software	GENERAL
US BANK	131.78	Field Equipment	GENERAL
US BANK	72.33	Research	GENERAL
US BANK	511.49	Other Memberships and Subscriptions	GENERAL
US BANK	10.00	Employee Training	GENERAL
US BANK	132.54	Employee Recognition	GENERAL
US BANK	1,771.05	Staff Travel	GENERAL
US BANK	109.98	Booth Rental	GENERAL
VISION SERVICE PLAN (CA)	761.94	Vision Service Plan - Active Employees	GENERAL
WINE COUNTRY RADIO	1,620.00	Radio Advertising	GENERAL
<b>Total:</b>	<b>373,300.88</b>		



## Manager's Report

December 5th, 2024

595 Helman Lane  
Cotati, CA 94931  
707.285.2200  
707.285.2210 fax

[www.msquitos.com](http://www.msquitos.com)

Peter Bonkrude  
*District Manager*

### BOARD OF TRUSTEES

Carol Pigoni,  
President  
*Cloverdale*

David Witt,  
1<sup>st</sup> Vice President  
*Mill Valley*

Diana Rich,  
2<sup>nd</sup> Vice President  
*Sebastopol*

Cathy Benediktsson  
Secretary  
*Tiburon*

Bruce Ackerman  
*Fairfax*

Gail Bloom  
*Larkspur*

Tamara Davis  
*Sonoma County At Large*

Laurie Gallian  
*Sonoma*

Rika Gopinath  
*San Rafael*

Susan Harvey  
*Cotati*

Susan Hootkins  
*Petaluma*

Evan Kubota  
*Windsor*

Alison Marquiss  
*Corte Madera*

Shaun McCaffery  
*Healdsburg*

Vicki Nichols  
*Sausalito*

Herb Rowland Jr.  
*Novato*

Ed Schulze  
*Marin County At Large*

Richard Snyder  
*Belvedere*

These past two months have been productive and rewarding for the District, with a number of important developments across multiple areas of our operations.

### AMCA Board Meeting in Puerto Rico

One of the highlights of this month was my participation in the American Mosquito Control Association (AMCA) Board meeting in Puerto Rico as the AMCA South Pacific Regional Director. During my time there, I had the opportunity to meet with colleagues in the vector control community and engage in discussions about the challenges and best practices we all face. A particularly valuable experience was touring both the CDC and Puerto Rico's Vector Control Unit facilities. These visits provided insight into the resources, methodologies, and operational strategies that contribute to their success. I look forward to applying some of the strategies I observed to our own efforts here in Marin and Sonoma Counties.

### Ad Hoc Facility Improvement Committee

On the local front, we've made significant progress with the Ad Hoc Facility Improvement Committee, which has now held three meetings. These sessions, which included a detailed site visit to assess our current facilities, have been instrumental in identifying key areas for improvement. The committee is focused on creating a plan that will ensure our facilities meet the current and future needs of the District, providing a strong foundation for our work in the years ahead.

### Ongoing Maintenance and Repair

Unfortunately, we continue to experience issues with the District sliding gate system. Earlier this year, we purchased and installed the entry gate, but after 24 years of life we are now experiencing issues with the exit gate. To respond, staff quickly solicited quotes from three vendors and selected the same vendor that installed the entry gate. William White & Co, bid \$20,657.00 to replace the exit gate. To fund this expenditure, we plan to utilize existing maintenance funds, anticipated savings from our Fuel Management System replacement project and anticipated savings from our office chair replacement project.

### Gratitude to Outgoing Board Members

I also want to take a moment to express our deep gratitude to two outgoing Board members, Diana Rich and Herb Rowland. Both have served the District with unwavering dedication, and their leadership has been invaluable. We are incredibly thankful for their years of service and wish them both the very best in their future endeavors.

## **Strategic Planning**

Behind the scenes, we are moving forward with several important internal projects. Work on our strategic planning process is underway, with a focus on developing clear goals and actionable steps to guide us through the coming years. This process is essential for ensuring that we remain agile and prepared to meet the evolving challenges of vector control in our region.

## **Staff Evaluation & Job Descriptions**

In terms of staff management, we have been revising our staff evaluation forms and processes to make them more comprehensive and aligned with our goals. The update also includes refining job descriptions to accurately reflect the current duties and responsibilities of each position, while also providing clear pathways for career development. In parallel, we are revising our personnel policies to ensure consistency and compliance with regulatory changes. Additionally, we've been working on a new draft of our financial policy to ensure transparency and accountability in our budgeting and financial management practices.

## **Data Collection Software Development**

A major ongoing project is the development of new data collection software, which is set to go live in April 2025. This software will significantly improve our data management capabilities, streamline our operations, and provide us with valuable insights to make more informed decisions in our vector control efforts.

## **Financing/Revenue Options**

I've also been meeting with various financial institutions to explore financing options for the District's upcoming projects. These discussions are part of our effort to secure the necessary resources for both facility improvements and ongoing operational needs.

## **Research Goals for 2025**

Looking ahead, we are working on our research goals for 2025, which will focus on innovative solutions for mosquito control and vector surveillance. This work is critical to ensuring we remain at the forefront of efforts to combat vector-borne diseases. At the same time, we are developing surveillance plans for 2025 to enhance our ability to monitor and respond to vector populations in a timely and effective manner.

## **Employee Appreciation Event**

In late October, we held an Employee Appreciation Event to thank both our regular and seasonal employees for their hard work and dedication throughout the year. It was a wonderful opportunity to express our gratitude for their contributions to the District's success and to celebrate their commitment to our mission.

## **Holiday Wishes**

As the holiday season approaches, I want to extend my warmest wishes to each of you, our staff, and their families. This has been a year of progress and growth, and I'm deeply thankful for the continued support and collaboration we've experienced across all levels of the District. I look forward to what we will accomplish together in 2025 and beyond.

**Notable Events:**

- Met with Native Sage to review permitting progress
- Continued work on National Media Campaign for Mosquito Control (AMCA)
- Continued work with VeeMac on Data Collection Implementation
- Attended the Interim Board Meeting for AMCA
  - Tour of CDC Dengue Branch
  - Tour of Puerto Rico Vector Control Unit
- Facility Improvement Committee Meetings (3)
  - Site Visit
- Attended MVCAC Special Board Meeting (Audit Review)
- Met with Clarke Mosquito Control Products Representative
- Met with CPM to discuss facility improvements
- Met with Azelis Mosquito Control Products Representative
- Attended VectorSurv Steering Committee Meeting
- Attended Sonoma/Napa CSDA Chapter Fall Meeting

## Assistant Manager's Report

- There were several high tide events that flooded marshes in late October and November, including a series of King Tide events. Field staff performed larval mosquito surveillance meticulously and, thankfully, did not find mosquito production. We should get a break from tidal marsh mosquito production (*Aedes spp.*) for a few weeks. We will likely see hatches and the prolonged maturation process for the California salt marsh mosquito (*Aedes squamiger*) begin in mid to late December. We will monitor populations carefully and strategically plan control efforts for late winter.
- The 2024 yellowjacket season has ended. Interestingly, we received some service requests for ground-nesting yellow jackets in late November. Staff did an excellent job quickly responding to yellowjacket service requests, controlling nests, and providing relief to the public and other agencies.
- We said goodbye to our seasonal staff on October 31<sup>st</sup>. We let them know that we appreciated their good work and that their assistance was invaluable.
- The recycled/wastewater irrigation season ended in October. We had relatively few large-scale issues develop in 2024. It was one of the most successful seasons of my career. The success was due to the good work of our Source Reduction/Wastewater Specialist, as well as good communication, collaboration, and cooperation with the City of Santa Rosa, the Town of Windsor, the Novato Sanitary District, and private landowners.
- The Field Supervisors, field staff, and I worked with the Novato Sanitary District (NSD) to remedy mosquito production and control issues related to a break in a 54-inch recycled water pipe. The leak resulted in a substantial amount of flooding in NSD's irrigation fields/pastures. Through diligence and keen observation, our Source Reduction/Wastewater Specialist discovered and reported the leak. The break in the pipe has been fixed, the water has receded, and we were successful in controlling mosquito populations and preventing a potential public health issue.
- Operations staff have started working on winter projects. For example, staff are working in the shop on important vehicle and equipment maintenance projects, calibration of mosquito control application equipment, updating safety manuals, and several field equipment fabrication projects.
- Laboratory staff are doing good work in summarizing data, including mosquito surveillance data, for the 2024 season, performing tick surveillance as the weather allows, and preparing for 2024/2025 research projects.
- We have five field staff members who are either in or have recently completed their first full season with the District. They are learning fast and doing good work.
- The Rodent Control Specialist has been working diligently to respond to service requests for rat-related issues and provide inspections. Some service requests have been for large-scale private and public properties and have involved several agencies.
- The Mechanic/Facilities Manager and I have been working with our heating, ventilation, and air conditioning contractor to repair issues with the heating system in the main office building. We are making good progress.

## Scientific Programs Manager Update

At the end of October, laboratory staff completed the final full week of adult mosquito surveillance for the 2024 season. Throughout the next few months, three EVS traps will be set weekly and the remainder of the traplines will be set monthly (weather dependent). Combined with operations, a total of 477 adult mosquito traps were set in October and November. In addition, Biologist Kristen Holt and Lead Biologist Sarah Brooks identified over 16,000 larvae in over 500 larval samples.

So far in 2024, 593 pools of adult female *Culex* species mosquitoes have been submitted to the UC Davis DART laboratory for testing for West Nile virus, St. Louis encephalitis virus, and western equine encephalitis virus, all of which tested negative. The graph below shows a comparison of the cumulative number of pools tested for 2024 as compared with 2023 and the 5-year average.

At the close of the 2024 dead bird hotline season, the District had tested 11 birds for West Nile virus, all of which were negative.

Tick sentinel site surveillance continued at Foothill Regional Park, the Marin Municipal Water District (MMWD), and Annadel State Park in October, with adult ticks beginning to come out. Due to high rains in November, tick surveillance was not conducted. Beginning in December, general surveillance will commence at multiple parks in both counties.

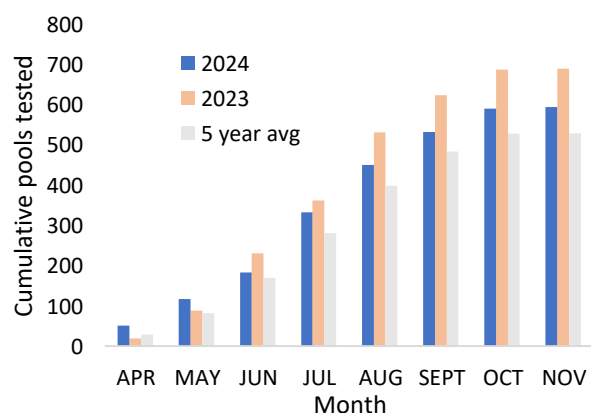
### Additional activities:

- Significant changes and improvements have been made to the Furey 3000 design, with input from laboratory and operations staff. The design will be presented at upcoming conferences in 2025.
- Biologist Kristen Holt, Lead Biologist (LB) Sarah Brooks, and Scientific Programs Manager (SPM) Kelly Furey met and compiled a list of winter projects for laboratory staff to work on to prepare for the upcoming tick and adult mosquito seasons.
- Lab staff did a thorough inventory of the laboratory, insectary, and outdoor storage area to determine what items could be added to the surplus list.
- SPM Furey met with Manager Bonkrude and Assistant Manager Hawk to discuss research goals for 2025, as well as surveillance goals for the 2025 mosquito surveillance program.
- Lab staff met and discussed the 2025 research goals, creating timelines and appropriate check-ins for each goal.

### Species breakdown for adult mosquito traps

Species	Total Adults
<i>Culex erythrothorax</i>	2,288
<i>Culex pipiens</i>	554
<i>Culex stigmatosoma</i>	220
<i>Culiseta inornata</i>	110
<i>Culiseta particeps</i>	96
<i>Culex tarsalis</i>	91
<i>Culiseta incidens</i>	67
<i>Aedes dorsalis</i>	33
<i>Culex thriambus</i>	5
<i>Anopheles freeborni</i>	3
<i>Aedes sierrensis</i>	3

### Cumulative adult mosquito pools 2024 vs 5-year average





---

**DATE: December 11<sup>th</sup>, 2024**

**SUBJECT: Discussion and/or approval to authorize the District Manager to Surplus District Property (Attachment A) per Board Policy 4030**

---

**BACKGROUND:**

The District has identified several surplus items that are no longer necessary for its operations. These include various pieces of office equipment, vehicles, and supplies that have become obsolete, are in excess of the District's current needs, or are no longer in a condition suitable for use. These items have been assessed and determined to be surplus, making them eligible for disposition according to **Policy 4030 - Disposal of Surplus Property**.

Under this policy, the District Manager is responsible for selecting the optimal disposal method for surplus property, with the Board's approval required for property with an initial purchase price of \$10,000 or more. Property under that value may be disposed of with the approval of the District Manager.

The identified surplus property includes (Attachment A):

- **Lab Equipment:** Obsolete/non-functioning equipment, and other items.
- **Vehicles:** Cars and trucks that have exceeded their useful life or are no longer needed.
- **Miscellaneous Supplies:** Excess inventory and materials that are no longer required for ongoing operations.

These items no longer serve the District's needs and are therefore eligible for disposal.

**STAFF RECOMMENDATION:**

Authorize the District Manager to surplus district property (Attachment A) per Board Policy 4030.

**FISCAL IMPACT:**

The disposal of surplus property will have the following fiscal implications:

- **Revenue Generation:** Proceeds from the sale of surplus property (via auctions or sealed bids) will be deposited into the District's general fund or appropriate account.
- **Cost Savings:** Disposal of surplus items will reduce storage and maintenance costs associated with holding unused or obsolete property.
- **Efficiency:** The removal of outdated or excess equipment will free up valuable space and resources, improving operational efficiency.



# ATTACHMENT A

## Surplus Inventory

Item #	District ID #	Plate/Equipment ID	Description
1	42	1190686	2004 GO-4
2	21A	1334994	2007 Chevy Box Van
3	20A	1326801	2009 Ford Explorer
4	20	1169830	2004 Ford F-150
5	19	1169831	2004 Ford F-150
6	17	1139122	2003 Ford F-150
7	15	1235039	2007 Ford F-250
8	13A	1235027	2007 Ford F-250
9	12A	1190297	2005 Chevy Silverado 2500
10	12	1015266	1999 Ford Van
11	11A	1190299	2005 Chevy Silverado 2500
12	10	1062148	2001 Ford Explorer
13	8A	1206845	2005 Ford F-250
14	8	1015262	1999 Ford Ranger
15	7	1015265	1999 Ford Ranger
16	4A	1190210	2005 Ford F-250
17	4	1015264	1999 Ford Ranger
18	2	906864	1996 GMC Sierra 3500
19	1A	1139121	2003 Ford F-150
20	28A	1303782	2012 Toyota Prius
21	41	OFF ROAD	DMC-1200 Sprite
22	39	NC2025	ARGO Conquest
23	40	NC20133	ARGO Conquest
24	31	CB17878	ARGO Conquest
25	34	CB19304	ARGO Conquest
26	2123	N/A	6100 Prepstation
27	851	N/A	Environmental Chamber
28	865	N/A	Environmental Chamber
29	2104	N/A	Environmental Chamber



---

**DATE:** December 11<sup>th</sup>, 2024

**SUBJECT: Discussion and/or Approval for Purchase and Implementation of GovInvest Software for Financial Forecasting and Long-Term Planning**

---

**BACKGROUND:**

The District has identified a need for a comprehensive, user-friendly software solution to improve financial forecasting, budgeting, and long-term planning. After reviewing several options, **GovInvest Software** has been selected as the most suitable tool for enhancing the District's financial management capabilities. GovInvest provides robust analytics, forecasting tools, and reporting features that are essential for long-term financial planning, helping the District make informed decisions about its finances and ensure fiscal sustainability.

GovInvest offers a comprehensive platform designed to assist in pension funding, OPEB liabilities, and other long-term financial obligations. This tool will support the District in aligning its financial resources with long-term goals, providing transparency, and improving the efficiency of financial operations. Originally, District staff began work RGS to build a 10-year financial forecast. However, when we put a pause on work with RGS to focus on other priorities, we began engaging with GovInvest and believe it will provide a more dynamic tool for staff analysis than a one-time report from RGS.

The software requires a one-time implementation fee of **\$500**, with an annual subscription fee of **\$10,000** for two years. This cost structure includes access to all software features, customer support, and periodic updates, ensuring the District can maximize its investment over the term of the subscription.

The purchase will enhance the District's financial decision-making process by providing detailed analytics and helping ensure that the District's financial strategies are based on accurate, real-time data. It is recommended that the Board authorize the District Manager to execute the necessary agreements and proceed with the purchase.

The software will provide valuable tools for financial forecasting, budgeting, and long-term planning, improving the District's ability to manage and allocate resources effectively. The total cost of the software for the first two years will be **\$20,500**.

**STAFF RECOMMENDATION:**

It is recommended that the Board of Trustees approve the purchase and implementation of GovInvest software for financial forecasting and long-term planning.

**FISCAL IMPACT:**

The total cost for the purchase of GovInvest Software is as follows:

- **Implementation Fee (One-time):** \$500
- **Annual Subscription Fee:** \$10,000 per year for two years

- **Total Cost (for 2 years):** \$20,500

These costs will be accounted for in the District's budget by utilizing funds previously budgeted for the RGS 10-year financial forecast. The software is expected to improve the District's financial forecasting and planning, potentially leading to better resource allocation, cost savings, and enhanced long-term fiscal stability. The annual subscription fee will be included in future budgets for the duration of the two-year agreement.



# Proposal for Financial Forecasting Solutions & Services

Save Time | Save Money | Make Informed Decisions

**Customized For: Marin Sonoma Mosquito & Vector**

**Control District, CA**

**Prepared By: Max Stoff**

**Date: 11/21/2024**





## OUR MISSION

We Create Powerful Software to  
Help Governments Forecast  
Quickly and Confidently

## Company Overview

Founded in 2014, [GovInvest](#) empowers public sector agencies to run their own financial forecasting at a fraction of the cost and time through powerful software and concierge consulting. We provide solutions that help over 1,000 agencies nationwide better analyze and manage their Pension, OPEB and Labor Costs. Our pioneering technology quickly pays for itself and provides real-time, visual projections that allow our clients to simplify communications with stakeholders and make better informed decisions for years to come.

### WHY WE DO IT

- To provide accurate analysis with enhanced transparency
- To alleviate the enormous task of assessing Pension, OPEB, Labor costs, building forecasts, and obtain relevant market compensation data
- To improve every agency's bottom line

To avoid agency bailouts and reputational risk, the [Government Finance Officers Association](#) (GFOA) recommends that governments at all levels forecast major revenues and expenditures. The GFOA recommends that your forecast extend several years into the future. The forecast should be clearly stated, made available to stakeholders in the budget process, regularly monitored and periodically updated.

## What Our Clients Are Saying

*"It was extremely helpful to have access to an actuary as an additional resource through GovInvest."*

- Finance Manager, Lake Arrowhead CSD

*"The city's former finance director resigned at the beginning of budget season; and worse, all the links were broken in the labor costing excel worksheet that was used in previous year. GovInvest quickly onboarded their software, and within a week I was running the three budgeting scenarios that the city manager requested."*

- Administrative Services Director/Treasurer, City of Sausalito

*"Using GovInvest consultants for policy projects allows me to spend more time advising Council members on how to interpret results and less time updating spreadsheets."*

- Finance Director, City of Benicia

*"The software is very user friendly, and staff is very helpful in assisting with questions and helping to better understand the software data."*

- Deputy City Manager, City of Brisbane

*"We leverage the labor aspects to increase transparency and enhance cooperation during negotiations. They find it easier to work together towards a compromise with accurate costing data and info-graphics."*

- Finance Director, City of Reno





## There's A Better Way To Manage Forecasting

GovInvest's financial forecasting solutions are designed specifically for local and state governments. Our cloud-based software allows agencies to run their own analysis to prepare for ever-changing employee and benefits. The innovative technology not only saves time and money, but also empowers stakeholders to make better-informed decisions up to 30 years ahead. With GovInvest, you have the power to know what happens before it happens.

### WHAT ARE THE KEY BENEFITS?

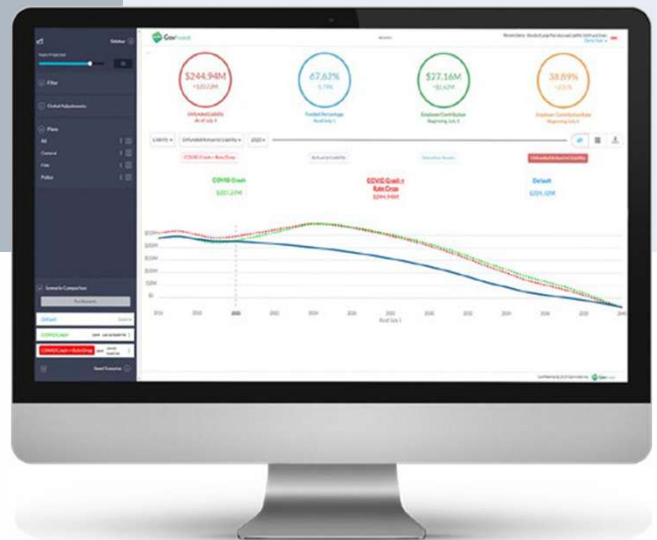
GovInvest can help your agency elevate and expedite the whole process of planning, forecasting and budgeting by:

- Eliminating old-fashioned spreadsheets
- Increasing accuracy for confident decision-making
- Automating the forecasting and scenario planning process
- Increasing transparency and trust across departments with visual graphs
- Projecting labor costs with instant analysis and measuring changes in workforce

Plus, valuation reports are certified by industry-leading, in-house Actuaries.

GovInvest Actuaries are ready to prepare your actuarial valuations, develop ad hoc reports and deliver custom software.

GovInvest subscription also includes a popular monthly webinar series, annual finance summits, technical consultations, ongoing software updates and product demonstrations.

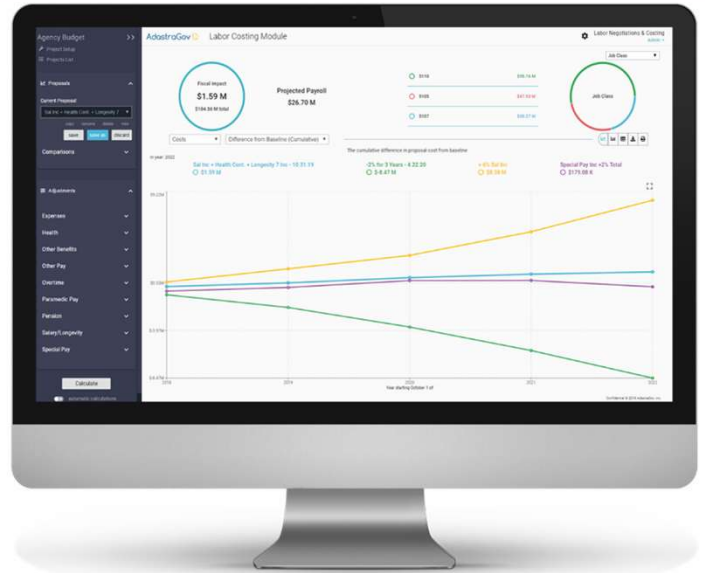




## Workforce Analysis & Costing

Automate your personnel costing process using individual data for fast, accurate results. Our Labor Costing software allows you to instantly model new benefits, measure new hires and vacancies, and easily validate the information for improved trust and outcomes. Work with seasoned industry experts to easily track proposed cost changes versus baseline and accounting detail, such as by department, funding source or general ledger accounts.

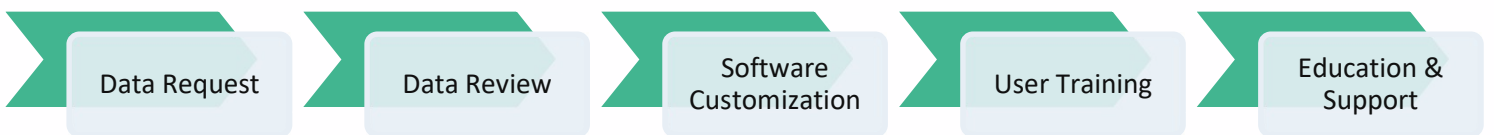
With GovInvest's Labor Costing Module, you can instantly cost out union proposals with a few clicks of a button. We work with you ahead of labor negotiations to set up the Labor Costing Module so that it perfectly reflects how all your labor costs and benefits function. The Module is completely rule based, so all you have to do is adjust the values and you'll see the impact of those changes appear immediately on a simple and intuitive graph.



### Automate Costing With Real-time Data

- ✓ Instantaneous proposal modeling
- ✓ Configure and change costs on the fly
- ✓ Analyze bargaining groups separately or together
- ✓ Increase transparency of results with groups
- ✓ Significantly reduce time, headache and human error associated with excel-costed proposals
- ✓ Communicate complex tables with interactive visuals
- ✓ Reduces manual operations
- ✓ Run unlimited scenarios
- ✓ Drill down to individual benefits
- ✓ Interactive reporting
- ✓ Long-term forecasting

### Lightning-Fast Implementation





## Concierge Services Included With Your Software Subscription



UNLIMITED  
USERS



TRAINING FOR  
STAFF



ACCESS  
TO NEW  
FEATURES



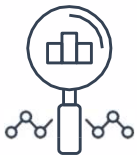
DATA  
UPDATES



DEDICATED  
SUPPORT



ACCESS TO  
MONTHLY  
WEBINARS



REVIEW OF  
FUNDING  
METHODOLOGIES  
AND TRENDS



CONSULTATIVE  
PLANNING  
SESSIONS



PRESENTATION  
REVIEW



ACCESS TO TEAM  
OF SUBJECT  
MATTER EXPERTS



## An Investment That Pays For Itself

- Annual fees increase by 5% each consecutive year unless multi-year paid upfront
- This proposal expires on Dec 13, 2024

<b>2-YR Contract</b> • Software and GASB 75 Reports billed separately		
<b>Items</b>	<b>Implementation Fees</b>	<b>Annual Fees</b>
Financial Forecasting Module	\$500	<b>\$10,000</b>
GASB 75 Reporting Services • Year 1 fee includes 1 GASB 75 Full Valuation • Year 2 fee includes 1 GASB 75 Roll Forward Valuation	\$0	<b>\$2,700</b>

See Statement of Work for project details



## Your Subscription Includes A Dedicated Team

The GovInvest team works with you to prioritize deadlines and provide periodic updates during the onboarding process. We review and upload all the information for you. We just ask that you collect or download plan and census information to help model your plan's information. The presentation of this information is on a user-friendly cloud-based software.

GovInvest is the pioneer of financial forecasting technology, and your data displayed is the result of years of experience and client feedback. We are passionate about the work of governments, which drives how we develop our technology.



Point of contact for contracts  
and new modules  
[max@govinvest.com](mailto:max@govinvest.com)



Product Team for data  
updates and software  
enhancements  
[Product@govinvest.com](mailto:Product@govinvest.com)



Support Team for  
technical support  
[Support@govinvest.com](mailto:Support@govinvest.com)

## TECHNICAL SUPPORT

We will provide Technical Support to you via both telephone and electronic mail on weekdays during the hours of 9:00 a.m. through 5:00 p.m. Pacific Standard Time, with the exclusion of Federal Holidays ("Support Hours").

You may initiate a help desk ticket during Support Hours by calling **310-371-7106** or any time by emailing [support@govinvest.com](mailto:support@govinvest.com). We typically respond to all help desk tickets within one (1) business day.



---

**DATE: December 11<sup>th</sup>, 2024**

**SUBJECT: Proclamation Honoring Trustee Diana Rich for Her Service and Contributions**

---

**BACKGROUND:**

Trustee Diana Rich was appointed by the City of Sebastopol in 2020 to serve as their representative on the Marin/Sonoma Mosquito & Vector Control District's Board of Trustees. Throughout her tenure, Trustee Rich has consistently demonstrated exceptional leadership and dedication to the District's mission of public health, mosquito and vector control, and environmental sustainability. Her contributions have been integral to the District's ongoing success, particularly in matters of strategic leadership and operational continuity.

One of Trustee Rich's most notable contributions was her active role in the District Manager Search Committee, where she helped guide the leadership transition process. This was a key moment for the District, and her efforts were crucial in ensuring that the selection process for new leadership was effective and in alignment with the District's long-term goals. Additionally, Trustee Rich has been an engaged participant in various committees and Board discussions, where her insights and advocacy have consistently reflected her commitment to protecting public health and enhancing environmental stewardship in the Marin and Sonoma communities.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Trustees adopt the proposed proclamation honoring Trustee Diana Rich for her exemplary service and invaluable contributions to the District. The proclamation highlights Trustee Rich's dedication, leadership, and her significant impact on the District's work. By recognizing her achievements, the Board formally acknowledges her outstanding service and the lasting positive effects of her contributions to the District's mission.

**FISCAL IMPACT:**

There is no direct fiscal impact associated with the adoption of this proclamation.

**PROCLAMATION NO. 2024/25-01**

**A PROCLAMATION OF THE BOARD OF TRUSTEES OF THE  
MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT  
HONORING TRUSTEE DIANA RICH FOR HER SERVICE AND CONTRIBUTIONS  
TO THE DISTRICT AND ITS MISSION**

**WHEREAS**, in 2020, Diana Rich was appointed by the City of Sebastopol to serve as that City's representative on the District's Board of Trustees; and

**WHEREAS**, Trustee Rich has served with dedication and distinction, contributing significantly to the District's efforts in public health, mosquito and vector control, and environmental sustainability; and

**WHEREAS**, Trustee Rich played an instrumental role in the District's leadership transition by serving on the District Manager Search Committee, helping to guide the selection process and ensure the District's continued success through strategic leadership; and

**WHEREAS**, Trustee Rich has actively participated in various committee meetings and Board discussions, providing valuable insights and advocating for the District's mission to protect public health and the environment in the Marin and Sonoma communities; and

**WHEREAS**, Trustee Rich's commitment to excellence, community service, and the well-being of the residents of Marin and Sonoma counties has made a lasting impact on the District; and

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

**SECTION 1. Recitals.** The above recitals are incorporated as though set forth in this section.

**SECTION 2.** The Board proclaims its sincere appreciation to Trustee Diana Rich for her dedication and service to the District and its mission, and commends her for her leadership and invaluable contributions during her tenure on the Board of Trustees.

**SECTION 3. Effective Date.** This Proclamation shall take effect immediately upon its adoption.

**Adopted** this December 11, 2024, by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District, with the following roll call vote:

	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rika Gopinath	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Harvey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evan Kubota	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vicki Nichols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morgan Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Totals:				

ATTEST:

APPROVED:

Cathy Benediktsson  
Secretary, Board of Trustees

Carol Pigoni  
President, Board of Trustees



---

**DATE: December 11<sup>th</sup>, 2024**

**SUBJECT: Proclamation Honoring Trustee Herb Rowland for His Service and Contributions**

---

**BACKGROUND:**

Trustee Herb Rowland was appointed by the City of Novato in January 2013 to serve as their representative on the Marin/Sonoma Mosquito & Vector Control District's Board of Trustees. Over the past 11 years, Trustee Rowland has made significant contributions to the District's mission of mosquito and vector control, public health, and environmental sustainability. His service has been marked by a strong commitment to ensuring the District's operational success and strategic growth.

Trustee Rowland's leadership was particularly notable in 2018, when he served as Board President. In this role, he provided guidance during a critical period, steering the District through important initiatives and decisions that helped strengthen its governance and overall effectiveness. Additionally, Trustee Rowland has been an active and dedicated member of several Board committees throughout his tenure. His work on committees such as Executive, Policy, Budget, Nominating, and MOU has been instrumental in shaping the District's financial planning, policy development, and labor relations, ensuring that the District operates efficiently and in line with its public health mission.

Trustee Rowland's contributions to the District's success and his enduring commitment to public service have left a lasting legacy that has positively impacted the residents of Marin and Sonoma counties.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Trustees adopt the proposed proclamation honoring Trustee Herb Rowland for his exceptional service, leadership, and invaluable contributions to the District. This proclamation formally recognizes his dedication over the past 11 years, with a special focus on his leadership role as Board President in 2018 and his ongoing participation in numerous committees. Trustee Rowland's service has had a lasting impact on the District, and this proclamation will allow the Board to express its gratitude for his outstanding contributions to the District's mission.

**FISCAL IMPACT:**

There is no direct fiscal impact associated with the adoption of this proclamation.

**PROCLAMATION NO. 2024/25-02**

**A PROCLAMATION OF THE BOARD OF TRUSTEES OF THE  
MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT  
HONORING TRUSTEE HERB ROWLAND FOR HIS SERVICE AND CONTRIBUTIONS TO  
THE DISTRICT AND ITS MISSION**

**WHEREAS**, in January 2013, Herb Rowland was appointed by the City of Novato to serve as that City's representative on the District's Board of Trustees; and

**WHEREAS**, Trustee Rowland has served with dedication and distinction for over **11 years**, contributing significantly to the District's efforts in mosquito and vector control, public health, and environmental sustainability; and

**WHEREAS**, Trustee Rowland served as **Board President in 2018**, providing leadership and guiding the District through critical initiatives and decisions; and

**WHEREAS**, Trustee Rowland has been an active and valuable member of several committees throughout his tenure, including the following:

- **2015:** Executive, Budget
- **2016:** Executive, Policy
- **2017:** Executive, Policy, Nominating
- **2018:** Executive, Nominating
- **2019:** Executive, Policy, Nominating, MOU
- **2020 – 2024:** Policy, Nominating, MOU

**WHEREAS**, Trustee Rowland's leadership and contributions on these committees have had a lasting impact on the District's governance, financial planning, policy development, and labor relations, ensuring the District operates efficiently and effectively in its mission to protect public health and the environment; and

**WHEREAS**, Trustee Rowland's commitment to public service and his deep dedication to the District's mission have greatly benefited the residents of Marin and Sonoma counties, leaving a legacy of service and stewardship.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

**SECTION 1. Recitals.** The above recitals are incorporated as though set forth in this section.



**SECTION 2.** The Board proclaims its sincere appreciation to Trustee Herb Rowland for his outstanding service and leadership over the past **11 years** and commends him for his invaluable contributions to the District’s success in fulfilling its mission.

**SECTION 3. Effective Date.** This Proclamation shall take effect immediately upon its adoption.

**Adopted** this December 11, 2024, by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District, with the following roll call vote:

	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rika Gopinath	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Harvey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evan Kubota	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vicki Nichols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morgan Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Totals:				

ATTEST:

APPROVED:

---



---

Cathy Benediktsson  
Secretary, Board of Trustees

Carol Pigoni  
President, Board of Trustees