

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

April 8, 2026
MINUTES

1. CALL TO ORDER

President Gallian called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Trustees Present (In Person at District Headquarters):

Bloom, Gail	Hootkins, Susan
Dawson, Isabel	Mackenzie, Jake
Gallian, Laurie	Primrose, Piper
Harvey, Susan	Witt, David

Trustees Present via Teleconference – Satellite Locations:

Sonoma Satellite Location:

Alio Labs Inc., 447 Aviation Blvd., Santa Rosa, CA. 95403
Kubota, Evan McCaffery, Shaun

Marin Satellite Location:

Central Marin Police Authority, Community Room,
250 Doherty Dr., Larkspur, CA. 94939
Nichols, Vicki

**Trustees Present via Teleconference – Individual Locations:
(as listed on the posted Agenda):**

Ackerman, Bruce	Pigoni, Carol
Davis, Tamara	Snyder, Richard

Trustees Absent:

Benediktsson, Cathy	Gopinath, Rika
Conrad, Scott	Marquiss, Alison

Open Seats: One Marin County at Large, Ross, San Anselmo, Sebastopol and one Sonoma County at Large

Staff and Others Present (In Person): Peter Bonkrude, District Manager, Erik Hawk, Assistant Manager, Liz Garcia, Administrative Services Manager, Dr. Kelly Furey, Scientific Programs Manager, Dawn Williams, Executive Assistant/Board Clerk, Janet Coleson, General Counsel

Meeting Format and Brown Act Compliance (SB 707)

The meeting was conducted in a hybrid format, with trustees participating in person and via teleconference in accordance with the Ralph M. Brown Act, as amended by SB 707.

Teleconferencing was conducted using videoconference and teleconference technology. All teleconference locations were listed on the posted agenda, including District headquarters, designated satellite locations, and individual trustee home addresses.

Each teleconference location was open and accessible to the public, and members of the public were provided with the opportunity to observe and address the Board. A quorum of the Board was present.

4. PUBLIC TIME

No public comment.

5. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on February 11, 2026.

C. FINANCIAL REPORTS – Accept Financial Reports for February and March 2026.

It was M/S Trustee Snyder/Trustee Nichols to approve and accept the Consent Calendar.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Dawson, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Benediktsson, Trustee Conrad, Trustee Gopinath, and Trustee Marquiss

6. ITEMS REMOVED FROM CONSENT

No items were removed from Consent.

7. INFORMATION ONLY

No informational items.

8. COMMITTEE REPORTS

A. Executive Committee

President Gallian summarized the March 18 Executive Committee meeting (included in the agenda packet), highlighting financial status, staffing updates, and ongoing projects

B. Facility Improvement Committee

Chair Vicki Nichols summarized the March 19 Facility Improvement Committee meeting, the full minutes of which were included in the agenda

packet. She highlighted ongoing design progress, project coordination, and timeline updates.

C. Policy Committee
No Report

D. Finance Committee
No report

9. DEPARTMENT REPORTS

A. Administrative/Manager's Report

Manager Bonkrude stated that his written report stands as submitted and reported that Thanusha Chenimineni recently joined the District as Data Systems Specialist. He noted she began two weeks ago and is already working on multiple projects to build familiarity with District operations, as well as its science and data systems.

B. Operations/Assistant Manager's Report

Assistant Manager Hawk noted that his written report stands as submitted and offered to answer any questions.

C. Laboratory/Scientific Programs Manager's Report

Dr. Furey stated that her written report stands as submitted and noted that Biologist Kristen Holt will be missed as a valued member of the Laboratory team, wishing her well in her retirement after 21 years of service.

10. NEW BUSINESS

A. Discussion and/or approval to authorize the District Manager to Surplus District Property per Board Policy 4030

It was M/S Trustee Mackenzie/Trustee Harvey to approve and accept Nikon SM2-U Microscope and Leica DML/HCS Microscope to be surplus.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Dawson, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Benediktsson, Trustee Conrad, Trustee Gopinath, Trustee Marquiss and Trustee Snyder

B. Adoption of Resolution No. 2025/26-04 Honoring Kristen Holt for Over 21 Years of Dedicated Service Upon Retirement

It was M/S Trustee Harvey/Trustee Mackenzie to approve and adopt Resolution No. 2025/26-04 Honoring Kristen Holt for Over 21 Years of Dedicated Service.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Dawson, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Benediktsson, Trustee Conrad, Trustee Gopinath, Trustee Marquiss and Trustee Snyder

C. Discussion and/or approval to cancel the May 13, 2026, Regular Meeting of the Board of Trustees and schedule a Special Board Meeting on May 20, 2026, at 6:00p.m.

It was M/S Trustee Mackenzie/Trustee Harvey to approve the cancellation of May 13, 2026, Regular Board Meeting and Schedule a Special Board Meeting on May 20, 2026, at 6:00 p.m.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Dawson, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Benediktsson, Trustee Conrad, Trustee Gopinath, Trustee Marquiss and Trustee Snyder

D. Review and Discussion of Facility Improvement Conceptual Design

Manager Bonkrude presented a PowerPoint on the Facility Improvement Project conceptual design review and requested feedback on the current design approach.

E. Closed Session pursuant to California Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: District Manager

F. Adjourn Closed Session and Reconvene to Open Session. Report from Closed Session (if any)

President Gallian reported that there was nothing to report from closed session.

11. WRITTEN COMMUNICATIONS

No written communications.

12. OPEN TIME FOR BOARD OR STAFF COMMENTS

Manager Bonkrude shared that the City of Cotati recognized Financial Administrators, including Liz Garcia, and noted recognition of Government Professionals Week the previous week, encouraging others to acknowledge these professionals.

Trustee Harvey, who serves as Vice Mayor of Cotati, added that several organizations were also recognized, including Rancho Adobe, the County, and the Cotati–Rohnert Park School District.

Trustee Primrose reminded the Board to be mindful when using a personal address for teleconference participation and not to list an address if not attending the meeting, noting that the public has the right to appear at that location.

President Gallian added the importance of notifying staff in advance regarding meeting attendance and providing the correct teleconference address to support proper agenda preparation.

Trustee Bloom noted that some county representative positions remain unfilled and expressed concern about Board size, suggesting outreach to Board Councils to communicate these vacancies.

Manager Bonkrude stated that outreach to cities has been conducted previously and will be revisited, with the matter to be brought to the Executive Committee for further discussion.

13. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Harvey/Trustee Witt to adjourn the meeting at 8:18 p.m.

Dawn Williams
District Representative
MSMVCD

6/3/2026
Date of Approval

[Signature]
Trustee
MSMVCD Board of Trustees

6/4/2026
Date of Approval