



MARIN/SONOMA MOSQUITO AND VECTOR CONTROL DISTRICT JOB DESCRIPTION

Job Title: **Field Assistant (Seasonal)**
Reports to: Field Supervisors

Date: Jan. 1, 2006
Revised: Dec. 20, 2023

DEFINITION

Under the direction of the Field Supervisors (FS), the Field Assistant (FA) is responsible for all tasks assigned in support of the District's daily field operations.

SCOPE OF POSITION

- Provides support on various projects and assists the Vector Control Technicians in their daily mosquito and vector surveillance and control work. Duties include but are not limited to: performing service requests, mosquito surveillance, and mosquito control work associated with catch basins and ponds.
- This is a full-time seasonal position, not to exceed 1500 hours per calendar year.

SPECIFIC DUTIES AND RESPONSIBILITIES

Include but are not limited to:

- Routine mosquito control and surveillance operations
- Assisting with service requests
- Collecting mosquitofish
- Assisting in maintenance of equipment, vehicles and grounds
- Responding to service requests pertaining to yellowjackets and performing yellowjacket control

WORK HOURS

- 40 hour work week, Monday-Friday. Hours may vary according to daily work schedule. Overtime work may be required.

SALARY AND BENEFITS

- Benefits will be in accordance with applicable state and federal laws, i.e., Federal Medicare, Unemployment Insurance and Social Security.
- Pay periods are semi-monthly.
- Overtime pay for hours worked in excess of forty (40) hours will be compensated at a rate not less than time and one-half the regular pay rate.
- As required by California law the District will grant the appropriate amount of sick leave per hours worked. The paid sick leave does not have cash value and therefore cannot be paid out. The FA will not accrue vacation hours.
- The FA will receive paid holidays observed by the District when the holiday (actual or observed) falls on the Field Assistant's regularly scheduled workday, and the Field Assistant is in paid status on the workday immediately before an observed holiday and the workday immediately following the observed holiday.

WORKING CONDITIONS

- Work is conducted in all types of weather and around polluted water sources (e.g., wastewater, stagnant ponds, etc.)
- Hiking in dense vegetation, steep terrain and marshland is common, therefore exposure to poison oak, snakes, ticks, and yellowjackets is highly probable.
- Uniform shirts, identification cards, rain gear and rubber boots are provided.

PREREQUISITES

Knowledge, Abilities and Skills

- Possess oral and written communication skills sufficient to communicate effectively with District Staff and local residents concerning mosquito & vector control procedures.
- Ability to utilize physical, biological, and chemical control measures in an Integrated Vector Management Program under the direction of a certified employee.
- Math skills sufficient to calculate the correct ratio for proper pesticide usage.

- Ability to use a computer and to retrieve and correctly input records and other data to the District's database system.
- Basic knowledge of map reading to locate work assignments.

Education

- High School diploma or equivalent.

Experience

- Experience in the field of vector control is preferred but not required.
- Interest in field biology, mosquito and vector control, and public relations is preferred but not required.

Certification

- None required.

Driver's License

- Valid California Class C Driver's License.
- Must be insurable under the guidelines set by the District's insurance carrier.

Physical Requirements

- Ability to pass the pre-employment physical and drug screening.
- Ability to occasionally* lift up to and including 50 pounds.
- Ability to lift items between 50 and 75 pounds including, but not limited to, large truck tires, storm drain grates, manhole covers, and septic tank lids with aid of appropriate tool or equipment.
- Ability to change vehicle tires in the field with training.
- Ability to demonstrate physical stamina sufficient to regularly* operate, including getting in and out of or on and off of a motor vehicle, all-terrain vehicle, boat, and comply with insurance requirements.
- Ability to frequently* work outdoors in all types of adverse weather conditions, including high temperatures.
- Ability to regularly* perform physical labor in widely varying physical environments.
- Ability to hear aided or unaided and speak clearly enough to use a two-way communication system and to converse with staff and the public.
- Ability to wear protective equipment such as hip waders, bee suits and rubber boots, as needed.
- Ability to occasionally* walk in 2-3 feet of water and walk up and down steep creek embankments.
- Ability to bend, twist, crawl, balance, lift, push, perform simple grasping, power grip, squat/crouch, kneel, reach, climb, pull and use sense of smell.
- Ability to occasionally* negotiate steep, rough and uneven terrain.
- Ability to occasionally* carry a backpack sprayer, ultra-low volume applicator, or granule applicator with a weight of at least 45 lbs. for extended periods during all types of weather.
- Ability to swim.
- Stamina sufficient to frequently* walk in and along creeks and marshes.
- Tetanus vaccination is required upon employment.

- * Periodically – Activity or condition exists up to 25 percent of the time
Occasionally – Activity or condition exists from 25 to 50 percent of the time
Regularly – Activity or condition exists from 50 to 75 percent of the time
Frequently – Activity or condition exists 75 percent or more of the time

This job description does not imply any written or verbal contract. It is for management communication only. Marin/Sonoma Mosquito & Vector Control District reserves the right to change this job and its related responsibilities as business requires.