

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference

March 10, 2021

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Harlem called the meeting to order at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Benediktsson, Cathy

Bloom, Gail

Davis, Tamara

Deicke, Art

Ettlin, Julia

Gallian, Laurie

Hootkins, Susan

Khush, Ranjiv

McCaffery, Shaun

Naythons, Matthew

Pigoni, Carol

Predovich, Monique

Rich, Diana *Arrived at 6:42*

Rowland Jr., Herb

Schulze, Ed

Siwy, Veronica

Snyder, Richard

Harlem, Pamela

Members absent:

Ackerman, Bruce

Witt, David

Open seats: Corte Madera, Cotati, one Marin County at Large and one Sonoma County at Large

Others present:

Philip Smith, District Manager

Erik Hawk, Assistant Manager

Dawn Williams, Confidential Administrative Assistant

Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

4. PUBLIC TIME
No Public Comment.

5. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes for Board Meeting held on January 20, 2021.

C. FINANCIAL

Warrants – January 2021

January Payroll: \$ 186,391.10

January Expenditures: \$ 900,633.79

Total: \$1,087,024.89

D. FINANCIAL

Warrants – February 2021

February Payroll: \$180,690.59

February Expenditures: \$342,355.02

Total: \$523,045.61

E. ENDING ACCOUNT BALANCES:

Operating Fund: \$10,922,573.36

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar with a roll call vote:

Motion passed with a roll call vote:

Ayes: Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Naythons, Trustee Pigoni, Trustee Predovich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder and Trustee Harlem

No: (none)

Abstain: (none)

Absent: Trustee Ackerman, Trustee Rich and Trustee Witt

6. NEW BUSINESS

A. Report by Scientific Programs Manager, Dr. Kelly Liebman

Dr. Liebman’s PowerPoint presentation provided an overview of the 2020 Laboratory Arbovirus, Tick and Tick-borne disease surveillance programs with an additional update covering January and February 2021.

B. Brief Reports by Trustees and Staff who attended the 2021 Mosquito & Vector Control Association of California (MVCAC) Annual Conference.

Conference attendees Trustees Davis, Hootkins, Snyder, Gallian, Rich and Schulze remarked on the pros and some cons of the format of the online conference. Overall, the consensus was that the prerecorded talks with live questions and answer sessions were informative and engaging.

C. Report on the VCJPA 2021 Annual Workshop and Conference

Trustee Davis reported that the annual VCJPA conference provided an overview of the financials, workers compensation and liability programs as well as updates on the status of the insurance pools for property, auto and travel insurance. In addition, legal updates were provided, safety programs were discussed and a workshop, “Resolving Problems in the Workplace” was held.

D. Unmanned Aerial Systems (UAS): Proposed Policy UAS-1

It was M/S Trustee Snyder/Trustee Schulze to adopt Resolution 2020/21-07, which approved Policy UAS-1 and added it to the District Operations Manual.

Motion passed with a roll call vote:

Ayes: Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Naythons, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder and Trustee Harlem

No: (none)

Abstain: (none)

Absent: Trustee Ackerman and Trustee Witt

7. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Harlem stated that the Executive Committee met on February 21st and the items that were discussed then were provided in the Manager’s reports. Notably, the transition to a new Financial Management Information System is underway.

B. Legislative Committee

Trustee Davis stated the state association’s current primary focus is to secure funding for CalSurv, which is the very useful mosquito data/test collection program managed through UC Davis Arbovirus Research & Testing (DART). Additionally, there are two bills being closely monitored that could benefit the District with funding if they pass. One pertains to climate change and the other is for environmental protection.

8. MANAGER’S REPORT

Manager Smith and Assistant Manager Hawk offered to answer any questions pertaining to their written reports. (Manager’s and Assistant Manager’s reports were included in the March Board packet)

9. WRITTEN COMMUNICATIONS

Manager Smith summarized the letter submitted by former Environmental Biologist (and before that Education/ID Specialist), Mr. Eric Engh. Mr. Engh thanked the Board for their support over the years, praised his former colleagues and various staff members, and urged Trustees to participate in an educational “ride along” with their local vector control technician when safe to do so.

10. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Deicke noted his approval of the District's recent social media post recognizing “International Women’s Day,” and acknowledged the District's female staff members.

Trustee Bloom stated that she provided some tick information kits to the City of Larkspur and their Public Works department. She thought other cities might also benefit by receiving some for their field staff too.

11. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Davis/Trustee Schulze to adjourn the meeting at 8:30 pm.

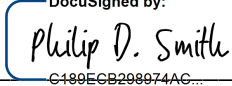
DocuSigned by:

76A4EBA7B7B446C...

District Representative
MSMVCD

5/13/2021

Date of Approval

DocuSigned by:

C189ECB298974AC...

Trustee
MSMVCD Board of Trustees

5/13/2021

Date of Approval