

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

August 14, 2024
MINUTES

1. CALL TO ORDER

President Pigoni called the meeting to order at 7:06 p.m.

2. PLEDGE OF ALLEGIENCE

3. ROLL CALL

Members present:

Ackerman, Bruce	McCaffery, Shaun
Benediktsson, Cathy	Nichols, Vicki
Bloom, Gail <i>Arrived at 7:07</i>	Rowland Jr., Herb
Davis, Tamara	Schulze, Ed
Gopinath, Rika	Snyder, Richard
Harvey, Susan	Witt, David
Hootkins, Susan	Pigoni, Carol

Members absent:

Gallian, Laurie *Attended as public*
Kubota, Evan
Marquiss, Alison
Rich, Diana *Attended as public*
Thompson, Michael

Open seats: Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

Others present:

Peter Bonkrude, District Manager
Liz Garcia, Administrative Services Manager
Dawn Williams, Administrative Technician (Confidential)
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. APPOINTMENT OF NEW TRUSTEE

Manager Bonkrude introduced the City of Rohnert Park's new appointee Michael Thompson who was not in attendance at the meeting.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **MINUTES** – Minutes of Regular Board Meeting held on June 12, 2024, and Special Board Meeting held on August 7, 2024.

C. **FINANCIAL REPORTS** – Accept Financial Reports for June and July 2024.

D. **Discussion and/or approval of the August 2024 revision of the Marin/Sonoma MSMVCD Covid Prevention Plan (CPP), subject to meet and confer with the Teamsters 665**

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Gallian, Trustee Kubota, Alison Marquiss, Trustee Rich and Trustee Thompson*

7. **ITEMS REMOVED FROM CONSENT**

No items removed from consent calendar.

8. **INFORMATION ONLY**

No Report

9. **COMMITTEE REPORTS**

A. **Executive Committee**

No Report

B. **Budget Committee**

No Report

C. **Audit Committee**

No Report

D. **Policy Committee**

No Report

10. DEPARTMENT REPORTS

A. Administrative/Manager's Report

Manager Bonkrude explained that he addressed Trustee Bloom's questions that were asked back in June regarding the calculations on SCI's Engineer's report, which were answered within the Manager's report.

B. Operations/Assistant Manager's Report

Assistant Manager Hawk added to his report that he plans to share some pictures of the trip to Laguna de Santa Rosa with the board at a later date.

Manager Bonkrude wanted to highlight the 3D printer mentioned in Assistant Manager Hawks report. The printer is located in the back of board room and is being tested by Scientific Programs Manager, Dr. Kelly Liebman and Education Program Specialist, Casey Richter.

C. Laboratory/Scientific Programs Manager's Report

Scientific Programs Manager Dr. Liebman explained that she is currently working with the 3D printer to create a new EVS trap for adult mosquitoes. She is in the process of redesigning a newly developed trap to help with ease of operation.

11. NEW BUSINESS

A. Discussion and/or approval to authorize the District Manager to issue a Request for Proposal (RFP) for Data Collection Software.

It was M/S Trustee Snyder/Trustee Harvey to authorize the District Manager to issue a Request for Proposal (RFP) for Data Collection Software at a cost not to exceed \$150,000.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni

No: (none)

Abstain: (none)

Absent: Trustee Gallian, Trustee Kubota, Alison Marquiss, Trustee Rich and Trustee Thompson

B. Discussion and/or approval to authorize the District Manager to issue a Request for Proposal (RFP) for Strategic Planning Services.

It was M/S Trustee Harvey/Trustee Davis to authorize the District Manager to issue a Request for Proposal (RFP) for Strategic Planning at a cost not to exceed \$15,000, from account # 101-5100-6429: Other Services.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Gallian, Trustee Kubota, Alison Marquiss, Trustee Rich and Trustee Thompson*

C. Recognition of Employees for their Service to the District

It was M/S Trustee Davis/Trustee Gopinath to commend the staff members listed for their years of dedicated service to the District and its mission.

FY 2024/25: 20 Years of Service

Sarah Brooks – July 2024

Jeff Petersen – July 2024

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Gallian, Trustee Kubota, Alison Marquiss, Trustee Rich and Trustee Thompson*

D. Discussion and/or approval of the 2024-2028 Memorandum of understanding between the Marin/Sonoma and Vector Control District and the Teamsters 665.

It was M/S Trustee Davis/Trustee Nichols to approve the 2024-2028 Memorandum of Understanding between the Marin/Sonoma Mosquito and Vector Control District and Teamsters Local 665, with key details outlined in Attachment A.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Rowland, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni*

***No:** Trustee Benediktsson*

***Abstain:** (none)*

***Absent:** Trustee Gallian, Trustee Kubota, Alison Marquiss, Trustee Rich and Trustee Thompson*

12. WRITTEN COMMUNICATIONS

No written communications.

13. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee McCaffery attended the Sonoma Fair; the District’s table display was notable and staff are very informative and engaging. Always nice to see the booth busy.

Vector Control Technician/MOU Representative Teresa Thomas-Nett explained that she is one of the longstanding employees with almost 20 years at the District. She expressed her heartfelt gratitude to District Manager Bonkrude and to the negotiating staff. She expressed great optimism for staff and for where the District is heading.

Trustee Benediktsson requested to have an agenda item at the next board meeting showing the straight-line of income and expenses cross.

Trustee Gallian wanted to thank all involved in post negotiations and looks forward to successful relationships for the next few years.

14. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Harvey to adjourn the meeting at 8:33 p.m.

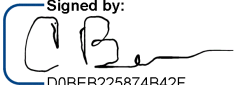
Signed by:

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District Representative
MSMVCD

9/13/2024

Date of Approval

Signed by:

D08EB225874B42E...

Trustee
MSMVCD Board of Trustees

9/13/2024

Date of Approval