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Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

September 9, 2026
MEETING MINUTES

1. CALL TO ORDER

President Gallian called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Trustees Present (In Person at District Headquarters):

Conrad, Scott	Primrose, Piper
Dawson, Isabel	Mackenzie, Jake
Harvey, Susan	Gallian, Laurie
Hootkins, Susan	

Trustees Present via Teleconference – Satellite Locations:
Marin Satellite Location:
Central Marin Police Authority, Community Room, 250 Doherty Dr., Larkspur, CA. 94939

Marquiss, Alison	Ackerman, Bruce

Trustees Present via Teleconference – Satellite Locations:
Sonoma Satellite Location:
Alio Labs Inc., 447 Aviation Blvd., Santa Rosa, CA. 95403

McCaffery, Shaun	Kubota, Evan

Trustees Present via Teleconference – Individual Locations:
(as listed on the posted Agenda):

Gopinath, Rika	Snyder, Richard
Nichols, Vicki	Witt, David
Pigoni, Carol	

Trustees Absent:

Bloom, Gail	Benediktsson, Cathy

Open Seats: One Marin County at Large, Ross, San Anselmo, Sebastopol and two Sonoma County at Large

Staff and Others Present (In Person): Peter Bonkrude, District Manager, Erik Hawk, Assistant Manager, Liz Garcia, Administrative Services Manager, Dr. Kelly Furey, Scientific Programs Manager, Dawn Williams, Executive Assistant/Board Clerk, Janet Coleson, General Counsel

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Meeting Format and Brown Act Compliance (SB 707)
The meeting was conducted in a hybrid format, with trustees participating in person and via teleconference in accordance with the Ralph M. Brown Act, as amended by SB 707.

Teleconferencing was conducted using videoconference and teleconference technology. All teleconference locations were listed on the posted agenda, including District headquarters, designated satellite locations, and individual locations.

Each teleconference location was open and accessible to the public, and members of the public were provided with the opportunity to observe and address the Board. A quorum of the Board was present.

4. PUBLIC TIME

No public comment.

5. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on August 12, 2026.

C. FINANCIAL REPORTS – Accept Financial Reports for August 2026.

It was M/S Trustee Snyder/Trustee Harvey to approve and accept the Consent Calendar.

Motion passed with a roll call vote:
Ayes: *Trustee Ackerman, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Benediktsson and Trustee Bloom*

6. ITEMS REMOVED FROM CONSENT

No items were removed from Consent.

7. INFORMATION ONLY

No informational items.

8. COMMITTEE REPORTS

A. Executive Committee

No report.

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B. Facility Improvement Committee
No report.

C. Policy Committee
No report.

D. Finance Committee
No report.

Manager Bonkrude added that the Employee Policy Manual is nearly ready for review, and the Policy Committee will receive a Doodle poll to schedule a meeting before the October Board meeting. He also noted that the Finance Committee received a Doodle poll to schedule a meeting to review the FY 2025/26 Audit.

9. DEPARTMENT REPORTS

A. Administrative/Manager's Report
Manager Bonkrude stated that his written report stands as submitted but provided an update on several matters. He reported that he met with Assembly Member Connolly to discuss the lack of resiliency grant funding available to special districts, CDFW (California Department of Fish and Wildlife) billing issues, and the possibility of securing state funding for DART, the statewide testing facility at UC Davis.

Regarding construction, Manager Bonkrude stated that the District is pausing the design phase while awaiting the initial permit filing and CEQA process to determine whether any design changes are needed before proceeding. He also noted that the District is reviewing mechanical engineering and value-engineering options, along with other construction considerations.

B. Operations/Assistant Manager's Report
Assistant Manager Hawk stated that his written report stands as submitted but provided an update on a second hatch of *Aedes dorsalis* mosquitoes in Corte Madera. He noted that staff efforts helped minimize the movement of mosquitoes from the marsh into the town and neighboring communities ahead of the holiday weekend. As the marsh does not receive tidal influence, particularly at this time of year, staff are investigating the cause.

C. Laboratory/Scientific Programs Manager's Report
Dr. Furey stated that her written report stands as submitted and offered to answer any questions regarding the report.

D. Outreach/Public Information Officer
PIO Sequeira stated that her report stands as written and noted that Save the Date postcards were available on the back table for distribution within Board members' cities. She also offered to email the Save the Date flyer and encouraged Board members to share it on social media. Board members attending the event may either enjoy the event or volunteer at a booth and should see Dawn upon arrival for a volunteer assignment.

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10. **NEW BUSINESS**

A. Discussion and/or approval to authorize the District Manager to surplus District property per the District's Capital Assets Policy

It was M/S Trustee Snyder/Trustee Harvey to authorize the District Manager to surplus District property per the District's Capital Assets Policy.

Motion passed with a roll call vote:
Ayes: *Trustee Ackerman, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Benediktsson and Trustee Bloom*

B. Discussion and/or selection pf Sonoma LAFCO Class I Special District Representative Nominee

It was M/S Trustee Snyder/Trustee Pigoni to authorize the District Manager to cast the vote for the District.

Motion passed with a roll call vote:
Ayes: *Trustee Ackerman, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, Trustee Witt and Trustee Gallian*
No: *(none)*
Abstain: *Trustee Harvey and Trustee Primrose*
Absent: *Trustee Benediktsson and Trustee Bloom*

C. Discussion and consideration to either cancel or reschedule the November 11, 2026, Regular Meeting of the Board of Trustees

It was M/S Trustee Snyder/Trustee Pigoni to cancel the November 11, 2026, Regular Meeting of the Board of Trustees.

Motion passed with a roll call vote:
Ayes: *Trustee Ackerman, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Benediktsson and Trustee Bloom*

11. WRITTEN COMMUNICATIONS

No written communications.

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12. OPEN TIME FOR BOARD OR STAFF COMMENTS

President Gallian announced that the Nominating Committee, which consists of two members, one representing Marin County and one representing Sonoma County is seeking a Sonoma County Trustee to serve on the Committee. She asked any interested Sonoma County representatives to reach out to her.

Trustee Harvey invited Trustees to attend the Grub in the Hub Food Festival and Movie in the Park in Cotati following the District's Open House. The festival will be held from 3:00 p.m. to 9:00 p.m. at La Plaza Park in Cotati.

13. ADJOURNMENT

There being no further business to come before the Board, President Gallian adjourned the meeting at 6:42 p.m.

Signed by:
1E42304EEB2248D...

District Representative
MSMVCD

10/15/2026
Date of Approval

Signed by:
EEE3833838D44A4...

Trustee
MSMVCD Board of Trustees

10/16/2026
Date of Approval