

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
March 9, 2022

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

Laurie Gallian called the meeting to order at 6:02 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Ackerman, Bruce	McCaffery, Shaun
Benediktsson, Cathy	Pigoni, Carol
Bloom, Gail	Rich, Diana
Davis, Tamara	Rowland Jr., Herb
Deicke, Art	Schulze, Ed
Harlem, Pamela <i>Arrived at 6:05</i>	Siwy, Veronica
Hootkins, Susan	Snyder, Richard
Khush, Ranjiv	Gallian, Laurie
Kubota, Evan	

Members absent:

Patton, Morgan
Witt, David

Open seats: Corte Madera, Cotati, Ross, Sausalito and one Sonoma County at Large

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dawn Williams, Confidential Administrative Assistant
Janet Coleson, General Counsel

A quorum was present and a due notice had been published.

4. **APPOINTMENT OF NEW TRUSTEE**

Trustee Evan Kubota from the Town of Windsor introduced himself. He noted that he worked for the County of Marin for over a decade and is currently working in private security in San Francisco. He looks forward to learning more about the District and helping where he can as a Trustee.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **Resolution 2021/22-05: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361**

C. **MINUTES** – Minutes for Special Board Meeting held on January 12, 2022.

It was M/S Trustee Davis/Trustee Snyder to accept the Consent Calendar which also passes and adopts Resolution 2021/22-05 authorizing Remote Teleconferencing/Virtual Meetings of the District Pursuant to AB 361:

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Rich, Trustee Witt

7. **NEW BUSINESS**

A. **Committee Assignments**

It was M/S Trustee Davis/Trustee Schulze to approve the list of the 2022 committee assignments.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Rich, Trustee Witt

B. **Employee Recognition: Length of Service Awards**

It was M/S Trustee Pigoni/Trustee Davis to commend the staff members listed in the attached memo for their years of service and dedication to the District and its mission.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee

McCaffery, Trustee Pigoni, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: *Trustee Patton, Trustee Rich, Trustee Witt*

C. Presentation by Jeff Wickman, Marin County Employees Retirement Association (MCERA) Administrator.

Mr. Wickman's presentation provided a brief overview of MCERA: the retirement plan's organization, governance, laws and responsibilities. He explained the findings of the June 30, 2021, Actuarial Valuation in detail and described its implications for the District's funded ratio, and the future employer contributions that would be required to the pension system.

D. Report on the VCJPA 2022 Annual Workshop and Conference

Manager Smith briefly summarized some of the key points of the written report provided in the agenda packet.

E. Written Report by Public Information Officer (PIO) Nizza Sequeira

Manager Smith referred the Board to the PIO's written report.

8. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Gallian informed the Board that the Executive Committee was tentatively set to meet in early April.

9. MANAGER'S REPORT

Manager Smith added to his written report by noting that significant changes were soon to be made to the investment portfolios of the CalPERS affiliate fund, CERBT (California Employee Retirement Benefit Trust). The investment options are being reorganized, target rates of return are being reappraised, and new measures of risk and volatility will be provided. A decision will be needed at a future meeting of the Board as to which of the new portfolio options the District wishes to select.

Mr. Smith reported that the electric vehicle assigned to the Education Program Specialist was recently colorfully wrapped with kid-friendly graphics to promote the K-12 education program. *(Picture was shown)*

Assistant Manager Hawk reported that Vector Control Technician (VCT) Joe Tescallo had recently retired after 16 years of service. New hires Darren Brookshire and Sean O'Brien have filled the vacancies left by the two recent VCT retirements. Seasonal staff are being onboarded in preparation for the mosquito season. Lastly, Mr. Hawk described the heavy overgrowth of the invasive Ludwigia plant in the Laguna de Santa Rosa, which is making treatments for mosquito control purposes very difficult.

(Manager's and Assistant Manager's reports were included in the March Board packet)

10. WRITTEN COMMUNICATIONS

No written communications.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Schulze requested that the next time an in-person employee recognition event is planned, he would like a notification so Trustees can express their appreciation too. Manager Smith agreed to notify the Board when such as event is scheduled.

President Gallian reminded Trustees to complete and submit Form 700 by April 1st. She noted that there would not be an April meeting, so the Board will meet next in May.

12. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Schulze /Trustee Davis to adjourn the meeting at 7:58 pm.

DocuSigned by:
Philip D. Smith
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District Representative
MSMVCD

5/12/2022

Date of Approval

DocuSigned by:
Ranjiv Khush
41683CCA62044F8...

Trustee
MSMVCD Board of Trustees

5/12/2022

Date of Approval