### Marin/Sonoma Mosquito & Vector Control District 595 Helman Lane Cotati, California 94931

1-800-231-3236 (toll free) 707-285-2210 (fax)

# BOARD OF TRUSTEES SPECIAL BOARD MEETING

DATE: October 27, 2021

TIME: Special Board Meeting 7:00 pm

LOCATION: Teleconference – See Below

Please note that due to the Shelter in Place Orders issued by Sonoma and Marin Counties Health Officers, and the State of California, options for observing the Board Meeting and for submitting communication regarding the meetings have changed. The Board of Trustees will meet remotely via teleconferencing, as authorized by Assembly Bill 361. A declared state of emergency exists as defined under the California Emergency Services Act. (Gov. Code §§ 52953(e)(1), (e)(4).). State and local officials have imposed or recommended measures to promote social distancing. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

#### **The Board Meeting Teleconference:**

Click the link on the District's website, <a href="https://www.msmosquito.org/board-meetings">https://www.msmosquito.org/board-meetings</a>, to watch live-streamed meetings. The unique link for each meeting is found on the first page of the applicable agenda (see Zoom Meeting Link below for this meeting).

#### **Public Communication:**

The public is welcome to address the Board of Trustees on items listed on the Consent Calendar or on other items not listed on the agenda but within the Board's jurisdiction during the general Public Comment period. There will also be an opportunity for the public to comment on other agenda items at the time they are discussed. Please raise your hand using the electronic "raise hand" button or provide typed comments via the Q & A button. Both features are available at the bottom of the Zoom screen.

The public may submit comments by:

- 1) Emailing comments to dawnw@msmosquito.org or
- 2) Delivering written comments via mail to the District; or
- 3) Participating in the teleconference by calling (669) 900-9128 or joining the videoconference at the link provided below:

#### **Zoom Meeting Link**

#### The Webinar ID is 884 6115 2972

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting the Board Clerk at <a href="mailto:dawnw@msmosquito.org">dawnw@msmosquito.org</a> or calling the District's offices at (707) 285-2200. If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 24 hours in advance of the meeting at (707) 285-2204.

**Agendas and supporting documents are also available for review** on the District's official noticing bulletin board (595 Helman Lane, Cotati, CA 94931) and at the District's website at: https://www.msmosquito.org/board-meetings

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.

Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

Items marked \* are enclosed attachments.

Items marked # will be handed out at the meeting.

#### 1. <u>CALL TO ORDER</u>

#### 2. PLEDGE OF ALLEGIANCE

**3. ROLL CALL** (13 members must be present for a quorum)

Bruce Ackerman, Fairfax
Cathy Benediktsson, Tiburon
Gail Bloom, Larkspur
Tamara Davis, Sonoma Co. at Large
Art Deicke, Santa Rosa
Julia Ettlin, Windsor
Laurie Gallian, Sonoma (*First V.P.*)
Susan Hootkins, Petaluma
Ranjiv Khush, San Anselmo
Shaun McCaffery, Healdsburg

Morgan Patton, Marin Co. at Large Carol Pigoni, Cloverdale (*Secretary*) Monique Predovich, Ross Diana Rich, Sebastopol Herb Rowland, Jr., Novato Ed Schulze, Marin Co. at Large Veronica Siwy, Rohnert Park Richard Snyder, Belvedere (*Second V.P.*) David Witt, Mill Valley Pamela Harlem, San Rafael (*President*)

#### **Open Seats:**

Corte Madera, Cotati, Sausalito and one Sonoma County at Large

#### 4. **PUBLIC TIME**

Public Time is time provided by the board so the public may make comment on any item not on the agenda.

The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

#### 5. <u>CONSENT CALENDAR</u>

#### A. APPROVAL OF AGENDA

B.\* Resolution 2021/22-02: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361
Staff Report

#### ACTION NEEDED

Consider a motion to adopt Resolution 2021/22-02, Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361.

INFORMATION ENCLOSED

- **C.\* MINUTES** Minutes for Board Meeting held on September 8, 2021.
- D.\* FINANCIAL

Warrants – September 2021

 September Payroll:
 \$215,196.09

 September Expenditures:
 \$348,248.62

 Total:
 \$563,444.71

#### **ACTION NEEDED**

INFORMATION ENCLOSED

#### E. ENDING ACCOUNT BALANCES:

Operating Fund: \$9,389,384.11

#### 6. <u>COMMITTEE & STAFF REPORTS</u>

No committee or staff reports.

#### 7. MANAGER'S REPORTS

Manager's report will be provided at the next board meeting.

#### 8. <u>WRITTEN COMMUNICATIONS</u>

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

#### 9. OPEN TIME FOR BOARD OR STAFF COMMENTS

### 10. ADJOURN INTO CLOSED SESSION

A. California Government Code Section 54957

### PUBLIC EMPLOYEE PERFORMANCE EVALUATION

**Position: District Manager** 

Report and recommendations by Executive Committee and General Counsel

California Government Code Section 54957.6

#### CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: General Counsel, Executive Committee Unrepresented Employee: District Manager

B. Adjourn Closed Session. Report will be provided at the next scheduled board meeting November 10, 2021.

#### STAFF REPORT

DATE: October 27, 2021

TO: The Board of Trustees

FROM: Philip D. Smith, District Manager

SUBJECT: Resolution 2021/22-02, Authorizing Remote Teleconference/Virtual

Meetings of the District Pursuant to AB 361

#### **RECOMMENDATION**

Consider a motion to adopt Resolution 2021/22-02, authorizing remote teleconferencing/virtual meetings of the District pursuant to AB 361.

#### **RESULT OF RECOMMENDED ACTION**

The attached proposed resolution would authorize the Board of Trustees to continue to hold virtual/teleconference meetings in compliance with AB 361, in light of the continued declared state of emergency and recommended social distancing measures.

#### **BACKGROUND & ANALYSIS**

On March 17, 2020, in the face of the COVID-19 pandemic, Governor Gavin Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means, including allowing councilmembers to not have to post an agenda at their teleconference location, not have to identify their location on the meeting agenda, not have to ensure public accessibility at the teleconference location, and the legislative body did not need a quorum in the jurisdiction. The suspension of certain provisions of the Brown Act was further extended by the Governor on June 11, 2021 by the issuance of Executive Order N-08-21, which continued to allow for complete virtual meetings until September 30, 2021.

On September 16, 2021, the Governor signed AB 361, which allows legislative bodies to meet virtually provided there is a state of emergency declared by the Governor, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

In order to continue to qualify for the waiver of in-person meeting requirements under AB 361, the Board must, every 30 days after the initial adoption of said Resolution, make findings that (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees. With the attached Resolution, the Board is making those findings and exercising its option to continue to hold virtual meetings under the provisions of AB 361.



#### **RESOLUTION NO. 2021/22-02**

# A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT AUTHORIZING REMOTE TELECONFERENCE/VIRTUAL MEETINGS OF THE DISTRICT PURSUANT TO AB 361

**WHEREAS**, the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board; and

**WHEREAS**, meetings of the Board are open and public, as required by the Ralph M. Brown Act (Government Code Sections 54950 – 54963); and

**WHEREAS**, the Brown Act makes provisions for remote teleconferencing participation subject to the existence of certain conditions. A required condition is that a state of emergency is declared by the Governor. It is further required that state and/or local officials have imposed or recommended measures to promote social distancing, or, meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board finds that the requisite conditions exist for the District to conduct remote teleconference/virtual meetings without compliance with Government Code Section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions found in Government Code Section 54953(e), the Board must reconsider the circumstances of the State of Emergency that exist, and the Board has done so; and

WHEREAS, the state of emergency and recommended measures to promote social distancing persist currently; specifically, on March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. In addition, state officials have issued orders imposing or recommending social distancing measures, specifically, the California Department of Public Health has stated that one of the steps that can be taken to slow the spread of COVID-19 is to: "Stay at least 6 feet away from others, whenever possible. This is called social distancing and is very important in preventing the spread of COVID-19;" and

WHEREAS, as a consequence of the State of Emergency and the social distancing recommendations mentioned above, the District desires to have AB 361 procedures in place for the option to provide virtual access to Board meetings, with or without a public meeting location ("AB 361 Option"). Adoption of this Resolution will permit virtual meetings without the need to comply with Government Code Section 54953(b)(3), as authorized by Government Code Section 54953(e), and in such cases, the Board shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code Section 54953(e)(2); and

**WHEREAS**, as permitted under AB 361, and when the AB 361 Option is utilized, the District will provide the public with the ability to attend Board meetings virtually. When the AB 361 Option is utilized, members of the public who wish to provide comment may make comments virtually.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

**SECTION 1.** Recitals. The above recitals are incorporated as though set forth in this section.

**SECTION 2. Authorization.** The Board, and the District Manager or his designee, is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

**SECTION 3. Effective Date.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of: (a) 30 days; or (b) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board may continue to hold teleconference meetings without compliance with Government Code Section 54953(b)(3).

<u>SECTION 4.</u> Severability. Should any provision of this Resolution, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Resolution or the application of this Resolution to any other person or circumstance and, to that end, the provisions hereof are severable.

**Passed and adopted** at a special meeting of the Board of Trustees held October 27, 2021, by the following roll call vote:

	Bruce Ackerman Cathy Benediktsson Gail Bloom Tamara Davis Art Deicke Julia Ettlin Laurie Gallian Susan Hootkins Ranjiv Khush Shaun McCaffery Morgan Patton Carol Pigoni Monique Predovich Diana Rich Herb Rowland Ed Schulze Veronica Siwy Richard Snyder David Witt Pamela Harlem	Yes	<u>%000000000000000000000000000000000000</u>	Abstain	Absent		
	Vote Totals:						
ATTEST:			APPF	ROVED:			
Carol Pigoni Secretary, Board of Trustees				ela Harler dent, Boa		ıstees	

### Marin/Sonoma Mosquito & Vector Control District

Board of Trustees 595 Helman Lane Cotati, CA 94931

#### Meeting Held via Videoconference September 8, 2021

# SPECIAL & REGULAR BOARD MEETING MINUTES

#### 1. <u>CLOSED SESSION</u> (6 p.m.)

# A. Closed Session pursuant to California Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore

Philip Smith Erik Hawk

Employee Organization: Western Council of Engineers

# B. Closed Session was scheduled to adjourn to Open Board Meeting at 7 pm or as soon as possible after Closed Session.

Report from closed session: Direction was given to staff.

#### 2. CALL TO ORDER

President Harlem called the regular meeting to order at 7:03 pm.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. ROLL CALL

#### **Members present:**

Ackerman, Bruce Patton, Morgan Benediktsson, Cathy Arrived at 7:07 Pigoni, Carol

Bloom, Gail Predovich, Monique

Davis, Tamara

Rich, Diana

Deicke, Art

Rowland Jr., Herb

Ettlin, Julia Schulze, Ed
Gallian, Laurie Siwy, Veronica
Hootkins, Susan Snyder, Richard
Khush, Ranjiv Witt, David
McCaffery, Shaun Harlem, Pamela

#### **Members absent:**

Open seats: Corte Madera, Cotati, Sausalito and one Sonoma County at Large

#### **Others present:**

Philip Smith, District Manager Erik Hawk, Assistant Manager Dawn Williams, Confidential Administrative Assistant Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

#### 5. PUBLIC TIME

No public comment.

#### 6. CONSENT CALENDAR

#### A. CHANGES TO AGENDA/APPROVAL OF AGENDA

**B. MINUTES** – Minutes for Board Meeting held on August 8, 2021.

#### C. FINANCIAL

Warrants - August 2021

 August Payroll:
 \$209,816.05

 August Expenditures:
 \$409,485.46

 Total:
 \$619,301.51

#### D. ENDING ACCOUNT BALANCES:

Operating Fund: \$9,646,781.91

It was M/S Trustee Davis/Trustee Gallian to accept the Consent Calendar with the following changes to the Minutes:

Under Item 6, Committee & Staff Reports, Legislative Committee: change "\$1.5 million" to "\$1 million" and change "had not yet" to "has":

Trustee Davis explained that the promised \$1.5 million in funding for CalSurv (now named VectorSurv), intended to benefit the statewide mosquito data collection & analysis system managed through UC Davis (DART), had not yet has been delivered.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem

No: (none)
Abstain: (none)

Absent: Trustee Benediktsson

#### 7. NEW BUSINESS

#### A. Establish Board of Trustees Hearing Panel for Personnel Matters

It was M/S Trustee McCaffery/Trustee Benediktsson to appoint a slate of five panelists consisting of three members of the Board of Trustees plus two additional members who will serve as alternates; Trustee Hootkins, Trustee Snyder, Trustee Gallian, Trustee Davis and Trustee Rowland.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem

No: (none)
Abstain: (none)
Absent: (none)

# B. Resolution 2021/22-01: Proposed COVID-19 Mandatory Vaccination Policy

It was noted that two words were inadvertently omitted from the final "Whereas" on Resolution 2021/22-1. The sentence was corrected to read (in part): "Whereas, the Food and Drug Administration granted full approval to Pfizer BioNTech's coronavirus vaccine "Comirnarty" for use in persons aged 16 and older," etc.

Public Comment: Jennifer Crayne of Tomales, CA commented on the proposed mandatory COVID-19 vaccination policy.

It was M/S Trustee McCaffery/Trustee Rich to approve Resolution 2021/22-01, which adopts the "Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application ("BLA") Process."

*Motion passed with a roll call vote:* 

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem

No: Trustee Benediktsson

Abstain: (none)
Absent: (none)

#### C. Laboratory Update

Dr. Kelly Liebman, Scientific Programs Manager, presented a quarterly update focusing on tick surveillance and other projects that lab staff had worked on during the months of June, July and August 2021.

#### 8. <u>COMMITTEE & STAFF REPORTS</u>

No committee or staff reports.

#### 9. MANAGER'S REPORT

Expanding on his written report, Manager Smith explained that Financial Manager Jennifer Crayne had advised him that the transition to the Black Mountain Software accounting system is going very smoothly and also the annual financial audit has been moved earlier by one week.

Assistant Manager Hawk provided an update to the first bullet point in his written report, explaining that a fly-off of adult *Aedes dorsalis* (pale marsh mosquito) had moved to the border of the Town of Sonoma. He informed the Board that that staff is doing their best to keep these aggressively biting mosquitoes from moving further into populated areas. Manager Smith and Assistant Manager Hawk offered to answer any questions regarding their reports. (Manager's and Assistant Manager's reports were included in the September Board packet)

#### 10. WRITTEN COMMUNICATIONS

Trustee Davis reminded everyone that MVCAC had sent out a news brief announcing that the Trustee Training session is set for on September 23<sup>rd</sup> at 10 a.m. Trustee Davis has been working for some time on this project and she strongly encouraged all Trustees to attend.

#### 11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Bloom inquired about what the emergency fund covers and asked for a discussion of emergencies in general to be held at a future meeting. Manager Smith responded that he would add this item to the Executive Committee's meeting agenda for October 2021.

#### 12. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Gallian to adjourn the meeting at  $8:59~\mathrm{pm}$ .

Date of Approval
Date of Approval

Check Date: 09/15/2021

Process: 2021091503

Bank Name

Pay Period: 09/01/2021 to 09/15/2021

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Marin Sonoma Mosquito & Vector Control District

Bank Account

701320459

Transit Number

071000013 **Paylocity Trust Account** 

Payroll Checks for Account 701320459

Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Checl
2107 Regular	9/15/2021	114	Crayne, Jennifer M	3,100.95	3,100.95	
2108 Regular	9/15/2021	87	Smith, Philip D	6,440.11	6,440.11	
2109 Regular	9/15/2021	81	Williams, Dawn A	2,119.14	2,119.14	
2110 Regular	9/15/2021	60	Brooks, Sarah M	3,208.14	3,208.14	
2111 Regular	9/15/2021	64	Holt, Kristen A	3,106.96	3,106.96	
2112 Regular	9/15/2021	118	Liebman, Kelly A	3,383.24	3,383.24	
2113 Regular	9/15/2021	115	Ball, Bradley A	2,379.64	2,379.64	
2114 Regular	9/15/2021	62	Beardsley, Kevin G	2,964.26	2,964.26	
2115 Regular	9/15/2021	86	Beck, David G	2,783.87	2,783.87	
2116 Regular	9/15/2021	26	Cole, Michael S	3,159.48	3,159.48	
2117 Regular	9/15/2021	127	Hagelshaw, Jessi A	2,385.32	2,385.32	
2118 Regular	9/15/2021	55	Hawk, Erik T	4,482.59	4,482.59	
2119 Regular	9/15/2021	93	Karinen, Kasey L	2,499.18	2,499.18	
2120 Regular	9/15/2021	48	Leslie, Daniel W	3,141.70	3,141.70	
2121 Regular	9/15/2021	74	Miller, Steven L	2,881.40	2,881.40	
2122 Regular	9/15/2021	63	Mohrman Jr, John C	2,830.86	2,830.86	
2123 Regular	9/15/2021	52	Morton, Robert D	2,499.65	2,499.65	
2124 Regular	9/15/2021	61	Nadale, Marc A	2,970.21	2,970.21	
2125 Regular	9/15/2021	96	Newman, Jared K	2,611.56	2,611.56	
2126 Regular	9/15/2021	125	O'Donnell, Ty	2,469.76	2,469.76	
2127 Regular	9/15/2021	58	Petersen, Jeffery R	2,700.29	2,700.29	
2128 Regular	9/15/2021	40	Reed, Nathen C	3,220.04	3,220.04	
2129 Regular	9/15/2021	119	Richtik, Raymond M	2,414.53	2,414.53	
2130 Regular	9/15/2021	53	Russo Jr, Anthony J	2,900.55	2,900.55	
2131 Regular	9/15/2021	45	Sequeira, Jason A	3,213.77	3,213.77	
2132 Regular	9/15/2021	106	Smith, James L	2,537.24	2,537.24	
2133 Regular	9/15/2021	68	Tescallo, Joseph A	1,666.92	1,666.92	
2134 Regular	9/15/2021	56	Thomas-Nett, Teresa A	2,585.43	2,585.43	
2135 Regular	9/15/2021	120	Tyner, Keith W	2,443.70	2,443.70	
2136 Regular	9/15/2021	54	Wells, Michael L	2,750.51	2,750.51	
2137 Regular	9/15/2021	104	McGovern, Robert A	3,293.30	3,293.30	
2138 Regular	9/15/2021	133	Viruel, Ernesto	2,869.39	2,869.39	
2139 Regular	9/15/2021	37	Sequeira, Nizza N	3,075.66	3,075.66	
ls for Payroll Checks	33 Items			97,089.35	97,089.35	0.0



User: Company Rpt Admin

Paylocity Corporation (888) 873-8205 Run on 9/9/2021 at 10:25 AM

Check Date: 09/15/2021

Pay Period: 09/01/2021 to 09/15/2021

Process: 2021091503

21091303

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Marin Sonoma Mosquito & Vector Control District

(101533)

Bank Account

Transit Number Bank Name

701320459 071000013 Paylocity Trust Account

Third Party Checks for Account 701320459

Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
1027348382 AGENCY	9/15/2021	EDDJS	Employment Development Department	50.00		50.00
<b>Totals for Third Party Checks</b>	1 Items			50.00	0.00	50.00

### **Summary**

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	AGENCY	1	50.00	0.00	50.00
	Regular	33	97,089.35	97,089.35	0.00
	Totals	34	97,139.35	97,089.35	50.00

#### **Report Totals**

Totals	34	97,139,35	97,089.35	50.00
Regular	33	97,089.35	97,089.35	0.00
AGENCY	1	50.00	0.00	50.00
Check Type	Count	Net Amount	Dir Dep	Net Check



User: Company Rpt Admin

Run on 9/9/2021 at 10:25 AM

Check Date: 09/15/2021

Process: 2021091501

Pay Period: 08/09/2021 to 08/22/2021

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Marin Sonoma Mosquito & Vector Control District

(101533)

Bank Account

Transit Number Bank Name

701320459 071000013 Paylocity Trust Account

Payroll Checks for Account 701320459

T	otals for Payroll Checks	8 Items	·	·	8,090.15	8,090.15	0.00
_	2098 Regular	9/15/2021	125	O'Donnell, Ty	1,125.55	1,125.55	
	2097 Regular	9/15/2021	131	O'Brien, Sean	1,179.38	1,179.38	
	2096 Regular	9/15/2021	132	Brookshire, Darren	1,177.12	1,177.12	
	2095 Regular	9/15/2021	129	Leslie, Trevor	1,179.38	1,179.38	
	2094 Regular	9/15/2021	124	Dreyer, Rebecca	1,069.81	1,069.81	
	2093 Regular	9/15/2021	123	Tomanek, Bonnie S	1,239.18	1,239.18	
	2092 Regular	9/15/2021	128	Shigley, Dana	123.05	123.05	
	2091 Regular	9/15/2021	130	Marin, Maia	996.68	996.68	_
	Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check

**Summary** 

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	Regular	8	8,090.15	8,090.15	0.00
	Totals	8	8,090.15	8,090.15	0.00

**Report Totals** 

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	8	8,090.15	8,090.15	0.00
Totals	8	8,090.15	8,090.15	0.00



Check Date: 09/15/2021

Process: 2021091502

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Marin Sonoma Mosquito & Vector Control District

(101533)

Pay Period: 08/23/2021 to 08/31/2021

Bank Account **701320459** 

Transit Number

071000013

Paylocity Trust Account

Payroll Checks for Account 701320459

	Totals for Payroll Checks	1 Items	,		898.09	898.09	0.00
•	2103 Regular	9/15/2021	125	O'Donnell, Ty	898.09	898.09	_
	Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check

Bank Name

### **Summary**

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	Regular	1	898.09	898.09	0.00
	Totals	1	898.09	898.09	0.00

#### **Report Totals**

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	1	898.09	898.09	0.00
Totals	1	898.09	898.09	0.00



Check Date: 09/30/2021

Process: 2021093001

Pay Period: 09/16/2021 to 09/30/2021

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Marin Sonoma Mosquito & Vector Control District

Bank Account

701320459

Transit Number

071000013

**Paylocity Trust Account** 

Bank Name

Payroll Checks for Account 701320459

Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Chec
2144 Regular	9/30/2021	114	Crayne, Jennifer M	3,100.95	3,100.95	
2145 Regular	9/30/2021	87	Smith, Philip D	6,440.11	6,440.11	
2146 Regular	9/30/2021	81	Williams, Dawn A	2,119.14	2,119.14	
2147 Regular	9/30/2021	60	Brooks, Sarah M	3,208.10	3,208.10	
2148 Regular	9/30/2021	64	Holt, Kristen A	3,106.96	3,106.96	
2149 Regular	9/30/2021	118	Liebman, Kelly A	3,383.24	3,383.24	
2150 Regular	9/30/2021	115	Ball, Bradley A	2,379.64	2,379.64	
2151 Regular	9/30/2021	62	Beardsley, Kevin G	2,964.26	2,964.26	
2152 Regular	9/30/2021	86	Beck, David G	2,783.87	2,783.87	
2153 Regular	9/30/2021	26	Cole, Michael S	3,159.48	3,159.48	
2154 Regular	9/30/2021	127	Hagelshaw, Jessi A	2,385.32	2,385.32	
2155 Regular	9/30/2021	55	Hawk, Erik T	4,482.59	4,482.59	
2156 Regular	9/30/2021	93	Karinen, Kasey L	2,499.18	2,499.18	
2157 Regular	9/30/2021	48	Leslie, Daniel W	3,141.70	3,141.70	
2158 Regular	9/30/2021	74	Miller, Steven L	2,881.40	2,881.40	
2159 Regular	9/30/2021	63	Mohrman Jr, John C	2,830.86	2,830.86	
2160 Regular	9/30/2021	52	Morton, Robert D	2,499.65	2,499.65	
2161 Regular	9/30/2021	61	Nadale, Marc A	2,970.25	2,970.25	
2162 Regular	9/30/2021	96	Newman, Jared K	2,611.56	2,611.56	
2163 Regular	9/30/2021	125	O'Donnell, Ty	2,444.76	2,444.76	
2164 Regular	9/30/2021	58	Petersen, Jeffery R	2,700.29	2,700.29	
2165 Regular	9/30/2021	40	Reed, Nathen C	3,171.20	3,171.20	
2166 Regular	9/30/2021	119	Richtik, Raymond M	2,414.53	2,414.53	
2167 Regular	9/30/2021	53	Russo Jr, Anthony J	2,900.55	2,900.55	
2168 Regular	9/30/2021	45	Sequeira, Jason A	3,213.77	3,213.77	
2169 Regular	9/30/2021	106	Smith, James L	2,537.24	2,537.24	
2170 Regular	9/30/2021	68	Tescallo, Joseph A	1,666.96	1,666.96	
2171 Regular	9/30/2021	56	Thomas-Nett, Teresa A	2,585.43	2,585.43	
2172 Regular	9/30/2021	120	Tyner, Keith W	2,443.70	2,443.70	
2173 Regular	9/30/2021	54	Wells, Michael L	2,750.51	2,750.51	
2174 Regular	9/30/2021	104	McGovern, Robert A	3,293.30	3,293.30	
2175 Regular	9/30/2021	133	Viruel, Ernesto	2,869.39	2,869.39	
2176 Regular	9/30/2021	37	Sequeira, Nizza N	3,075.66	3,075.66	
for Payroll Checks	33 Items		•	97,015.55	97,015.55	0.



Paylocity Corporation (888) 873-8205

User: Company Rpt Admin

Check Date: 09/30/2021

Process: 2021093001

Page 2 of 2

Marin Sonoma Mosquito & Vector Control District

(101533)

Pay Period: 09/16/2021 to 09/30/2021

Bank Account **701320459** 

Transit Number

071000013

Bank Name

**Paylocity Trust Account** 

Third Party Checks for Account 701320459

Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
1027468133 AGENCY	9/30/2021	EDDJS	Employment Development Department	50.00		50.00
<b>Totals for Third Party Checks</b>	1 Items		_	50.00	0.00	50.00

### **Summary**

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	AGENCY	1	50.00	0.00	50.00
	Regular	33	97,015.55	97,015.55	0.00
	Totals	34	97,065.55	97,015.55	50.00

#### **Report Totals**

Totals	34	97,065.55	97,015.55	50.00
Regular	33	97,015.55	97,015.55	0.00
AGENCY	1	50.00	0.00	50.00
Check Type	Count	Net Amount	Dir Dep	Net Check



Check Date: 09/30/2021

Process: 2021093002

Page 1 of 1

Marin Sonoma Mosquito & Vector Control District

(101533)

Pay Period: 08/23/2021 to 09/05/2021

Bank Account **701320459** 

Transit Number **071000013** 

Bank Name

**Paylocity Trust Account** 

Payroll Checks for Account 701320459

	Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
	2182 Regular	9/30/2021	130	Marin, Maia	1,185.06	1,185.06	<del>.</del>
	2183 Regular	9/30/2021	128	Shigley, Dana	1,952.36	1,952.36	
	2184 Regular	9/30/2021	123	Tomanek, Bonnie S	1,239.18	1,239.18	
	2185 Regular	9/30/2021	124	Dreyer, Rebecca	1,303.12	1,303.12	
	2186 Regular	9/30/2021	129	Leslie, Trevor	1,179.38	1,179.38	
	2187 Regular	9/30/2021	132	Brookshire, Darren	1,293.97	1,293.97	
	2188 Regular	9/30/2021	131	O'Brien, Sean	1,179.38	1,179.38	
Tota	als for Payroll Checks	7 Items			9,332.45	9,332.45	0.00

#### **Summary**

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	Regular	7	9,332.45	9,332.45	0.00
	Totals	7	9,332.45	9,332.45	0.00

#### **Report Totals**

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	7	9,332.45	9,332.45	0.00
Totals	7	9,332.45	9,332.45	0.00



Check Date: 09/30/2021

Process: 2021093003

Pay Period: 07/01/2021 to 09/30/2021

Page 1 of 1

Marin Sonoma Mosquito & Vector Control District

(101533)

Bank Account Transit Number

701320459 071000013

Bank Name

**Paylocity Trust Account** 

Payroll Checks for Account 701320459

Check/Voucher Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
2193 Regular	9/30/2021	1089	Ackerman, Bruce O	184.70	184.70	
2194 Regular	9/30/2021	1095	Benediktsson, Catharine V	184.70	184.70	
2195 Regular	9/30/2021	1083	Bloom, Gail	184.70	184.70	
2196 Regular	9/30/2021	1038	Davis, Tamara	184.70	184.70	
2197 Regular	9/30/2021	1094	Ettlin, Julia	184.70	184.70	
2198 Regular	9/30/2021	1077	Gallian, Laurine K	184.70	184.70	
2199 Regular	9/30/2021	1079	Harlem, Pamela M	92.35	92.35	
2200 Regular	9/30/2021	1088	Hootkins, Susan G	184.70	184.70	
2201 Regular	9/30/2021	1084	Khush, Ranjiv S	184.70	184.70	
2202 Regular	9/30/2021	1074	McCaffery, Shaun F	184.70	184.70	
2203 Regular	9/30/2021	1097	Patton, Morgan	92.35	92.35	
2204 Regular	9/30/2021	1082	Pigoni, Carol E	92.35	92.35	
2205 Regular	9/30/2021	1096	Rich, Diana G	92.35	92.35	
2206 Regular	9/30/2021	1072	Rowland Jr, Herbert M	184.70	184.70	
2207 Regular	9/30/2021	1050	Schulze, Edward R	184.70	184.70	
2208 Regular	9/30/2021	1091	Snyder, Richard N	184.70	184.70	
2209 Regular	9/30/2021	1092	Witt, David J	184.70	184.70	
Totals for Payroll Checks	17 Items			2,770.50	2,770.50	0.00

#### **Summary**

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	Regular	17	2,770.50	2,770.50	0.00
	Totals	17	2,770.50	2,770.50	0.00

#### **Report Totals**

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	17	2,770.50	2,770.50	0.00
Totals	17	2,770.50	2,770.50	0.00



User: Company Rpt Admin

Run on 9/22/2021 at 1:16 PM

09/08/21 14:09:58

# MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Check Register For the Accounting Period: 9/21

Page: 1 of 3 Report ID: AP300

Claim Checks

Check #	Туре	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
455678	s	698	ADAPCO, INC.	9636.00	09/08/21			
455679	s	10	AT & T	120 34	09/08/21		CL 193	9636.00
455680	s	23	BRODIE'S TIRE & BRAKE INC.				CL 1	120.34
				876.18	09/08/21		CL 4	876.18
455681	S	1361	CALPERS 457 PLAN	3675.00	09/08/21			070.10
455682	S	1242	CINTAS CORPORATION	1098.58	09/08/21		CL 197	3675.00
					11,00,21		CL 10	239.91
							CL 178	239.91
							CL 179	544.75
455683	S	479	CITY OF COTATI	2664.22	09/08/21		CL 194	74.01
				2001.22	03/00/21		CL 176	1517.20
455684	s	22	CLARVE MOCOULES COMME				CL 203	1147.02
433004	3	32	CLARKE MOSQUITO CONTROL PRODUCTS, INC	16742.32	09/08/21			
							CL 3	9789.39
455685	S	1249	COMPLETE WELDERS SUPPLY, INC.	565.48	09/08/21		CL 175	6952.93
					03/00/21		CL 164	67.30
455686	s		DELMA DOMEST OF COLUMN				CL 196	498.18
40000	3	44	DELTA DENTAL OF CALIFORNIA	3614.19	09/08/21			
455687	s	745	ES OPCO USA LLC	504.58	09/08/21		CL 198	3614.19
				304.30	09/00/21		CL 2	504.58
455688	S	552	HOME DEPOT CREDIT SERVICES	15.24	09/08/21		CD Z	304.38
455689	S	849	LA VOZ BILINGUAL NEWSPAPER	400.00			CL 5	15.24
		0.10	2. VOL DIBINGUAL NEWSPAPER	400.00	09/08/21			
455690	S	1005	LIEBERT CASSIDY WHITMORE	2195.00	09/08/21		CL 180	400.00
							CL 167	1630.00
455691	s	79 1	MARIN INDEPENDENT JOURNAL				CL 168	565.00
	Ü	,,,	MAKIN INDEFENDENI JOOKNAL	1720.00	09/08/21			
							CL 190	1670.00
455692	S	931 1	NATIONWIDE TRUST COMPANY, FSB	2625.00	09/08/21		CL 191	50.00
455693	s	1064	NORTH DAY COMPANY		_		CL 200	2625.00
400090	3	1004 1	NORTH BAY COMMERCIAL SERVICES INC.	1137.00	09/08/21			202000
							CL 181	296.00
455694	S	1240 1	NORTH BAY PETROLEUM	3423.43	09/08/21		CL 182	841.00
455695	s	1200 4	NIADIUM I MAGING WAS				CL 163	3423.43
400020	۵	1399 (	QUADIENT LEASING USA, INC.	282.34	09/08/21			
455696	S	1342 F	RECOLOGY SONOMA MARIN	355 66	00/00/05		CL 6	282.34
				355.66	09/08/21		CT 100	g
							CL 192	355.66

09/08/21 14:09:58

#### MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Check Register For the Accounting Period: 9/21

Page: 2 of 3 Report ID: AP300

Claim Checks

Check #	Туре	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
455697	s	1175	RICHARD A. SANCHEZ	1642.50	09/08/21			
100037	-				,		CL 183	1642.50
455698	S	940	SANTA ROSA AUTO PARTS	912.52	09/08/21			
							CL 7	719.35
							CL 161	41.49
							CL 162	151.68
455699	S	216	SCI CONSULTING GROUP	42091.76	09/08/21			
							CL 165	24816.88
							CL 166	17274.88
455700	S	150	SEBASTOPOL BEARING & HYDRAULIC	525.44	09/08/21			
							CL 169	525.44
455701	S	1195	SONOMA MEDIA GROUP	4955.00	09/08/21			
							CL 184	4955.00
455702	S	1193	SONOMA MEDIA INVESTMENTS, LLC	103.00	09/08/21			
							CL 185	103.00
455703	S	975	SPARK CREATIVE DESIGN	1302.87	09/08/21			
							CL 8	1302.87
455704	S	655	TASC	629.16	09/08/21			
							CL 201	629.16
455705	s	700	TASC - CLIENT INVOICES	250.00	09/08/21			
							CL 186	250.00
455706	S	1337	THE HARTFORD	285.60	09/08/21			
							CL 199	285.60
455707	S	739	UPS	113.49	09/08/21			
							CL 9	54.80
							CL 160	58.69
455708	S	63	VERIZON WIRELESS	3090.82	09/08/21			
							CL 187	3090.82
455709	S	621	VISION SERVICE PLAN (CA)	834.49	09/08/21			
							CL 202	834.49

108387.21

32

# of Checks: 32 Total: 108387.21

Total for Claim Checks

Count for Claim Checks

<sup>\*</sup> denotes missing check number(s)

09/08/21 14:09:58

#### MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Fund Summary for Claim Check Register For the Accounting Period: 9/21

Page: 3 of 3 Report ID: AP110

Fund/Account	Amount	
101 GENERAL 1110 Cash with Marin County	\$108,387.21	

Total: \$108,387.21

During the signing of these checks all supporting documents were provided

Signature:\_

Signature:\_\_

09/22/21 15:27:19

# MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Check Register For the Accounting Period: 9/21

Page: 1 of 2 Report ID: AP300

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
455710	S	965	AFLAC	1248.44	09/22/21			
455711	s	1065	DEGE DEGE ( VDTEGED 110				CL 247	1248.44
433/11	5	1265	BEST BEST & KRIEGER, LLC.	478.50	09/22/21		GT 204	200 50
							CL 204 CL 205	382.50
455712	S	1400	CAGWIN & DORWARD	560.00	09/22/21		CT 502	96.00
				000.00	03/22/21		CL 206	560.00
455713	S	1361	CALPERS 457 PLAN	3675.00	09/22/21			
	_						CL 250	3675.00
455714	S	1242	CINTAS CORPORATION	1556.33	09/22/21			
							CL 207	239.91
							CL 208	566.10
							CL 209 CL 235	239.91
455715	S	1172	COMCAST BUSINESS	155 10	09/22/21		СБ 233	510.41
				100.10	03/22/21		CL 210	155.10
455716	S	1249	COMPLETE WELDERS SUPPLY, INC.	583.55	09/22/21		02 210	133.10
							CL 236	498.18
							CL 237	21.12
455717	_						CL 238	64.25
455717	S	1018	COUNTY OF MARIN	19093.34	09/22/21			
455718	s	5.8	FISHER SCIENTIFIC	540.00	00/00/01		CL 251	19093.34
455710	5	50	FISHER SCIENTIFIC	542.89	09/22/21		OT 011	F40.00
455719	S	1268	GREAT AMERICA FINANCIAL SERVICES	819 63	09/22/21		CL 211	542.89
				015.05	05/22/21		CL 212	819.63
455720	S	342	INTERSTATE BATTERY SYSTEM	158.38	09/22/21		02 010	015.05
					•		CL 213	158.38
455721	S	130	JENNIFER CRAYNE (PETTY CASH)	244.76	09/22/21			
455722	S	0.5	VALCED BOUNDARION WENTER DATE				CL 242	244.76
433722	٥	65	KAISER FOUNDATION HEALTH PLAN	55963.36	09/22/21			
455723	s	684	KAISER PERMANENTE - OHSS	100 00	09/22/21		CL 245	55963.36
				100.00	09/22/21		CL 214	100.00
455724	S	1349	KELLY LIEBMAN	212.20	09/22/21		CD 214	100.00
					-		CL 217	212.20
455725	S	1005	LIEBERT CASSIDY WHITMORE	6995.00	09/22/21			
					-		CL 215	3877.00
455726	S	100	MARIN COUNTY EMPLOYEDS RESERVENT ACCOR	101700			CL 216	3118.00
433720	۵	100	MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	131700.54	09/22/21			
455727	s	1334	MISSION SQUARE RETIREMENT	1890 14	09/22/21		CL 246	131700.54
	-			1000.14	09/22/21	<del></del>	CL 248	1890.14
455728	S	1343	MITEL	1039.12	09/22/21		OH 240	1030.14
							CL 218	1039.12
455729	S	28	MVCAC	1980.00	09/22/21			
					-		CL 239	1980.00

09/22/21 15:27:19

#### MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Check Register For the Accounting Period: 9/21

Page: 2 of 2 Report ID: AP300

Claim Checks

\* denotes missing check number(s)

30

Total:

240129.49

# of Checks:

Check #	Туре	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
455730	S	931	NATIONWIDE TRUST COMPANY, FSB	2685.00	09/22/21			
							CL 244	2685.00
455731	S	1240	NORTH BAY PETROLEUM	2807.52	09/22/21			
455500	_	101	20.5	1400.00	00/00/01		CL 219	2807.52
455732	S	121	P.G.& E.	1493.36	09/22/21		CL 220	1467.08
							CL 240	26.28
455733	S	1233	PATRICK VON ELM	1525.00	09/22/21		CH Z40	20.20
100.00	_			1020.00	03,22,22		CL 249	1525.00
455734	S	685	PREFERRED ALLIANCE, INC.	53.00	09/22/21			
							CL 221	53.00
455735	S	142	SAFETY KLEEN CORP	238.20	09/22/21			
							CL 222	238.20
455736	S	655	TASC	629.16	09/22/21			
	_						CL 243	629.16
455737	S	739	UPS	268.08	09/22/21		GT 003	FA FC
							CL 223 CL 224	54.56 27.40
							CL 224	186.12
455738	S	1359	US BANK	1282.89	09/22/21		CH 220	100.12
	~	2007		1202.03	03,22,21		CL 225	61.96
							CL 227	718.48
						CL 229	147.77	
							CL 230	213.49
							CL 231	141.19
455739	S	938	VECTOR-BORNE DISEASE ACCOUNT	151.00	09/22/21			
							CL 232	151.00
			Total for Claim Checks Count for Claim Checks	<b>240129.49</b> 30				

During the signing of these checks all supporting documents were provided.

Signature:

Signature:\_\_

09/23/21 11:21:15

# MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST Listing of Cancelled Checks

For the Period: 9/21 - 9/21

Page: 1 of 1 Report ID: L190A

Check #	User ID	# of Lines	Amount	Vendor	Acct Period	Period Cancelled (if different than accounting period)	
455737 Cancell	jenn ed due to	3 claim 226	268.08	739 UPS Paid to US Bank credit card	9/21	/	09/23/21

Number of Cancelled Checks:

1

During the signing of these checks all supporting documents were provided

Signature: 🕰

Signature: